



BUILDING DEPARTMENT

100 Parkers Mill • Oswego, IL 60543 • (630) 554-2310 • Fax: (630) 554-7545
Website: [http://www.oswegoil.org](http://www.oswego.il.gov)

GENERAL INSTRUCTIONS FOR A SHED PERMIT

NEED TO SUBMIT:

1. Completed accessory structure permit application.
2. Completed shed permit checklist.
3. Plat of survey showing proposed location of shed, dimensions of shed, distance from shed to lot lines and distance from shed to the primary structure.
4. Building plans or drawings for construction and assembly of shed. (For pre-built sheds, a brochure with the shed to be built may be sufficient for review)

SHED REQUIREMENTS:

1. A shed shall not exceed 144 square feet of floor area.
2. A shed shall not exceed 15 feet in height (measured from the surrounding grade to the highest point of the shed).
3. A shed shall not be permitted in a front yard.
4. A shed shall be placed a minimum of 5 feet from the property line.
5. A shed shall be placed a minimum of 10 feet from the primary structure.
6. For corner lots, a shed shall be placed behind the building set back line for the side yard.
7. A shed can be placed in an easement if the following conditions are met:
 - A. The shed is not placed on a concrete surface.
 - B. The owner shall be responsible for moving of the shed and any cost associated with the moving of the shed if, for any reason, the shed should need to be moved for work to be completed within that easement.
8. No shed shall be constructed of such height or in such manner as to interfere with the access of light or air to any house or placed used for permanent habitation.



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DATE: _____

SHED PERMIT CHECKLIST FOR _____
(Address)

All Items listed must be completed and all documentation must be submitted at the time of permit application. Application submittals not complete will not be accepted for processing.

- Name, Address and Phone Number Complete on Permit Application**
- Permit Application Signed and Dated**
- Project Cost – Including Labor (if applicable)**
- Contractor Information (if applicable)**
- Plat of Survey**
- Location of Shed on Plat of Survey with all Dimensions from Shed to lot lines and from Shed to the Primary Structure.**
- Size of Shed – Maximum size: 144 square feet**
- Height of Shed**
- Shed Plans, Including Floor System Information (if stick-built)**
- Manufacturer Information on Pre-Built Sheds**
- Homeowner has Contacted their Homeowner’s Association (if applicable)**

The Village of Oswego has no authority to enforce the covenants or adopted rules of your Homeowner’s Association.



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Building Permit Application for Existing and Accessory Structures

Permit No. _____

CUSTOMER DATA

Name of Owner: _____
Property Address: _____
Daytime Phone #: _____ Cell #: _____
Subdivision: _____

CONTRACTOR DATA

Name of Contractor: _____
Address of Contractor: _____
City: _____ State: _____ Zip: _____
Daytime Phone #: _____ Cell #: _____

PROPOSED PROJECT DATA

TOTAL OVERALL COST: \$ _____

DESCRIPTION OF WORK:

Existing Structure:

- (5) Remodel / (10) Demolition / (9) Re-roof
(4) Addition / (11) Plumbing work / (11) Electrical work
(11) Radon Mitigation / (4) Garage/attached (3) Garage/detached

Accessory:

- (3) Fence wood chain link other -
new replacement / height 3' 4' 5' 6'
(3) Patio size X / concrete pavers
(3) Deck / (3) Pergola / (3) Service Walk / concrete pavers
(3) Driveway asphalt concrete
(3) Shed size X / pre-built built on site
(3) Swimming Pool above ground in ground
(11) Other - describe
(19) Temporary Pool
(21) Lawn Irrigation

CERTIFICATION

The applicant agrees to conform to all applicable laws of this jurisdiction. I also agree that all work performed under this permit will be in accordance with the plans and specifications which accompany this application., except for such changes as may be required by the inspection officials.

I HEREBY CERTIFY THE ABOVE STATEMENTS TO BE CORRECT

Signed: _____
Signature of Owner or Owner's Agent

DATE

PERMIT APPROVED BY:

Building Inspector _____ Date _____