



REQUESTS FOR BIDS

PETROLEUM FUEL

ADDENDUM #1

April 16, 2015

Acknowledge Receipt of Addendum #1 _____

Signature

Company

Addendum #1

PETROLEUM FUEL

April 16, 2015

1. Payment will be made in accordance with the Local Government Prompt Payment Act (50 ILCS 505/). The vendor shall submit invoices upon delivery of the goods. The Village will make payment within 30 days after the date on which the goods or services were received.
2. The contract is May 1, 2015 through January 31, 2016. All fuel shall be delivered to the Village by January 31, 2016.
3. Payments will be made via check or credit card.
4. The Village anticipates awarding the contract at the April 21, 2015 Village Board meeting.
5. The average load sizes are 500 gallons for diesel and 1,000 gallons for gasoline.
6. The Village tank sizes are 1,000 gallons for diesel and 1,500 gallons for gasoline.
7. The Village tanks are above ground.
8. The deliveries are tank wagon.
9. The vendor shall supply a pump to transfer fuel into the tanks..
10. Additives are required during the winter months. All winter additives or #1 fuel blends will be agreed upon and purchased separately at that time.
11. A meter truck is required.
12. Taxes are not included in the bid price.
13. Weekly pricing is Monday to Monday for rack pricing.
14. The Village uses Chicago, Illinois as the OPIS city.
15. Your price over the weekly low posted rack price in the Chicago area.
16. Delivery hours are between 7:00 a.m. and 2:30 p.m. Monday through Friday.
17. The vendor shall check the tank on a weekly basis and fill the tank before it gets below 50% full. The Village will notify the vendor of additional fills in emergency situations. The Village will be billed on gross gallons.
18. Premium #2 ULS diesel fuel is for pricing.
19. The Village does split the loads by product.
20. Local service preference is considered.
21. The Village is responsible for F.E.T. tax, IL Environmental Impact Fee, Underground Storage Tax and State Motor Fuel Tax – DX.

The Bid Sheet included in this addendum reflects 2 changes:

1. Paragraph 3, sentence 1 shall read: For all Gasoline and Diesel purchased for above dates that are over contracted gallons, all Bidders shall use low Posted Rack Fuel State of Illinois pricing, or OPIS or equal service.
2. Paragraph 6, Diesel Fuel shall read: Premium #2 ULS Diesel Fuel.

- 3. Wording by the amount lines
- 4. Contract signature

Bid Sheet

All Bidders shall state their contract price per gallon from May 1, 2015 through January 31, 2016.

Gallons of Gasoline to be purchased: 12,500
 Gallons of Diesel Fuel to be purchased: 10,000

Gasoline _____ \$/GALLON
 Diesel _____ \$/GALLON

For all Gasoline and Diesel purchased for above dates that are over contracted gallons, all Bidders shall use low Posted Rack Fuel State of Illinois pricing, OPIS or equal service. Price set is from 10:00 a.m. Monday through 10:00 a.m. the following Monday.

Your price over weekly posted price:

Gasoline _____ \$ above Rack Price
 Diesel _____ \$ above Rack Price

Gasoline: Reformulated unleaded Gasoline of 87% Octane and 10% Ethanol

Diesel Fuel: Premium #2 ULS Diesel Fuel

Any winter additives or 1 fuel blends to be agreed upon and purchased separately at said time.

Fuel is to be delivered to Public Works, 100 Theodore Dr., Oswego, IL.

IN WITNESS WHEREOF the parties hereto have executed or caused to be executed by their duly authorized agents, this contract in DUPLICATE, each of which shall be deemed original, on the day and year first written.

 Steve Jones, Village of Oswego Administrator Date

Attest _____ Title _____

 (Printed Name of Contractor)

Address Date

City State Zip Code

Signature of Authorized Representative

Title Date

Bid opening is Tuesday, April 21, 2015 at 10:00 a.m. at Village Hall, 100 Parkers Mill.

END OF ADDENDUM