

Oswego Village Hall Art Exhibit Policy

Approved by Cultural Arts Commission on December 11, 2024

SECTION I. PURPOSE

The purpose of this policy is to establish a Village Hall Art Exhibit Policy to provide for temporary display of artwork at Oswego's Village Hall to celebrate the creative and diverse community of Oswego.

SECTION II. INTRODUCTION

The following areas have been identified inside Village Hall as areas available for art exhibits (referred to as "Exhibit Spaces") as further described below.

Village Hall art exhibit spaces:

- Lobby
 - Staircase landing
1. The Exhibit Spaces are accessed by members of the public (including children) and employees to reach certain Village departments, to obtain Village services and to conduct Village business.
 2. Therefore, the Village will not display artwork or other items that contain explicit sexual imagery, nudity, or graphic depictions of violence; depicts discrimination based on race, color, national origin, ancestry, religion, age, gender, sexual orientation or disability; or any artwork that would create a hostile work environment for employees.

SECTION III. PROGRAM DESCRIPTION

A. Purpose, Goals & Objectives

The purpose, goals and objectives of the Village Exhibit Program are:

1. To enliven and enrich Village Hall, as well as enhance the aesthetic experience of persons visiting and working in Village Hall.
2. To increase the awareness of quality artwork produced by artists who live locally.

SECTION IV. ADMINISTRATION

The Oswego Cultural Arts Commission (CAC) in conjunction with the CAC staff liaison shall administer the Village Hall Exhibit Program, coordinating with other staff as necessary.

- A. Convene the CAC as needed, as described below.
- B. Prepare and monitor all necessary records and documentation.
- C. Help coordinate all physical and logistical components of exhibit installation.
- D. Coordinate publicity and media attention for displays. However, the Village has no obligation to publicize any artwork or exhibit.

SECTION V. MAINTENANCE AND PROTECTION OF ARTWORK OR EXHIBIT ITEMS

- A. The Village is not responsible for maintaining or protecting any artwork or other items related to the exhibit while on display at Village Hall. The exhibit or exhibitor's agent shall sign a waiver releasing the Village from any and all liability for loss or damage to the works on display and an indemnification for any claims arising from the Exhibit.

SECTION VI. ARTWORK AND MATERIAL SELECTION

A. Review Bodies- Cultural Arts Commission

1. The CAC will review exhibit material according to the Selection Criteria set forth in Subsection VI(C), below.
2. The CAC will vote on the selections of all exhibits.
3. Exhibit selections may be reviewed by the Village Administrator, Assistant Village Administrator or their designee, and the Village Attorney.
4. Artwork will be displayed for the period described in the application materials.
5. The CAC liaison will manage placement and duration of display of all works of art.
6. The artist(s) will not be compensated for the exhibit. The artist(s) may include their name and contact information along with the display, but the Village shall not be responsible for facilitating the sale of any work.

B. Proposal Solicitation

1. CAC shall conduct an annual Call for Exhibits for Village Hall exhibits.
2. Individual artists and artist collaboratives will be eligible to submit exhibit proposals.

C. Selection Criteria

1. The artwork, materials and exhibits as a whole must be suitable for display to a diverse audience including children.
2. The Village will not display items that contain explicit sexual imagery, nudity, or graphic depictions of violence; depicts discrimination based on race, color, national origin, ancestry, religion, age, gender, sexual orientation or disability; or any artwork that would create a hostile work environment for employees.
3. The Village will not accept items that, due to the manner of construction, materials, or any other factor, may pose a threat to public safety.