BUILDING DEPARTMENT
100 Parkers Mill • Oswego, IL 60543
(630) 554-2310 • Fax: (630) 554-7545
Website: http://www.oswegoil.org

RECIEVED_____
ENTERED_____
APPROVED_____
CONTRACTOR REG._____
COMPLETE_____

SIGN PERMIT APPLICATION

Permit # _____

Please Print

Applicant's Name _____

Address _____

Phone _____ Fax _____

Property Owner's Name _____

Address _____

Phone _____ Fax _____

Sign Installer's Name _____

Address _____

Phone _____ Fax _____

Location/Address of sign(s) _____

_____

Number of signs for this permit _____

Dimensions of each sign _____

_____

Type of sign: Please check

_____Permanent _____Temporary*

_____Portable _____Manually Changeable Copy

*If temporary, the sign will advertise an event(s) occurring on the following date(s): _____

Permit Information – Requirements

1. Three site plans showing the dimensioned position of the sign in relation to nearby buildings, structures, right of way, overhead wires, street grades, the locations and sign areas of all existing signs on the premises.
2. Three copies of the plans and specifications showing the methods of construction and support, all dimensions of the sign and all electrical components, including electrical plans.
3. Three elevation sketches showing all exposed surfaces of the sign and all proposed messages or representations thereupon, accurately represented as to shape, size, proportion and color.

If the above information is not supplied with this permit application, the application cannot be reviewed.

_____ Building Review Approval Date

_____ Zoning Review Approval Date

CERTIFICATION

This is an application only. Completion of the application does not entitle the commencement of construction. I the applicant agree to conform to all applicable laws of the Village of Oswego. I also agree that all work performed will be in accordance with the plans and specifications as set forth in the approved permit. I understand that the approval of this application and issuance of a permit does not obviate the need to comply with all applicable laws and ordinances. I agree to hold harmless and indemnify the Village of Oswego for any claim against the Village as the result of any act of commission or omission by or on behalf of the undersigned, his/her agent, principle, contractor, subcontractor or supplier. I the undersigned am the Owner or a duly contracted representative of the owner of said property.

_____
Applicant Signature **Date**