



COMMUNITY DEVELOPMENT DEPARTMENT

100 Parkers Mill ε Oswego, IL. 60543 ε (630) 554-3622 ε Fax: (630) 551-3975  
Website: <http://www.oswegoil.org>

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PROJECT CLOSEOUT CHECKLIST

1. Completion of all public / private improvement punch lists. Yes\_\_\_ No\_\_\_ N/A\_\_\_
2. All street lights fully functional. Yes\_\_\_ No\_\_\_ N/A\_\_\_
3. Parkway tree approval from Village Arborist. (Code requires 2 year warranty Period). Yes\_\_\_ No\_\_\_ N/A\_\_\_
4. Sanitary sewer televising report and CD. Yes\_\_\_ No\_\_\_ N/A\_\_\_
5. Storm sewer televising report and CD. Yes\_\_\_ No\_\_\_ N/A\_\_\_
6. Approved, signed and sealed Record “as-built” Drawings. Including record volumes of storm water basins with stage vs storage calculations confirming both proposed and actual volume of the basin. Yes\_\_\_ No\_\_\_ N/A\_\_\_
7. CD of Record Drawings in a format acceptable to Village mapping system. Yes\_\_\_ No\_\_\_ N/A\_\_\_
8. Recorded Final Plat of Subdivision. Confirm all subsequent grants and Vacations have been properly recorded. Yes\_\_\_ No\_\_\_ N/A\_\_\_
9. Survey Statement signed by an Illinois Professional Land Surveyor stating That all of the required monuments and irons have been installed and inspected per Illinois State Statute. Yes\_\_\_ No\_\_\_ N/A\_\_\_
10. Final Waivers of Lien and contractor’s Affidavit in accordance with the Illinois Mechanic’s Lien Act, for all land improvements to be accepted by The Village of Oswego. Yes\_\_\_ No\_\_\_ N/A\_\_\_
11. ACOE and FEMA sign-off. Yes\_\_\_ No\_\_\_ N/A\_\_\_
12. Notice of Termination (NOT) for NPDES program sent to IEPA. Yes\_\_\_ No\_\_\_ N/A\_\_\_
13. Bill of Sale to transfer ownership of the public improvements to the Village For a nominal \$10 fee. Yes\_\_\_ No\_\_\_ N/A\_\_\_

14. Release of Title Insurance Policy. Yes\_\_\_ No\_\_\_ N/A\_\_\_

15. Recorded Copy of Homeowner's Association Covenants, Codes and  
Restrictions. Yes\_\_\_ No\_\_\_ N/A\_\_\_

16. Release of Maintenance Guarantee. Yes\_\_\_ No\_\_\_ N/A\_\_\_