



100 Parkers Mill • Oswego, Illinois 60543
630.554.3259
Website: <http://www.oswegoil.org>
registration@oswegoil.org

PRE-QUALIFICATION APPLICATION FOR VIDEO GAMING
(Please return completed application to the Village Clerk)

Applicant Name: _____ Driver's License Number: _____

Address: _____

Telephone number: _____ Alternate Number: _____

D.O.B.: _____ Place of birth: _____

Business Name: _____

Business Address: _____

Mailing Address (if different): _____

Email Address: _____

Nature of Business (Principle Business Activity): _____

Location for which the license is requested: _____

Business Phone Number: _____ Liquor Classification: _____

IBT No.: _____

No. of Video Gaming Terminals to be placed at above establishment (Max. Limit of 5): _____

No. of Redemption Machines to be placed at above establishment (No Max Limit): _____

Will there be food service? Yes No Will the food be prepared on-site? Yes No

Do you own or operate other businesses with video gaming? Yes No If yes, provide the date of opening and address of the business.

Date:

Address:

Has any license previously issued to you by the State, Federal or local authorities been revoked?

Yes No If yes, state the reasons and date of revocation: _____

Requirements – Current Business with Valid Village of Oswego Issued Liquor License, Certificate of Occupancy and Business Registration

- Must have a valid Class A, C, D, E or G Village of Oswego liquor license
- Must meet revenue restrictions for Class C and D liquor licenses (must receive more than 50% of its gross revenue from the sale of food)
- May require written permission from property owner
- Some corporate businesses may require permission for video gaming depending on the location/proximity to their business
- Interior layout and plans/renderings for the gaming area
- No window or neon signage relating to video gaming is allowed

Requirements – New Business

- Must have a valid Class A, C, D, E or G Village of Oswego liquor license
- Must meet revenue restrictions for Class C and D liquor licenses (must receive more than 50% of its gross revenue from the sale of food)
- Must obtain zoning approval from the Community Development Department
 - 630-554-3622
 - Site plans, interior layout and plans/renderings, exterior layout and plans/renderings, signage, etc. will be handled through the Community Development Department as part of their primary business (ex. bar, restaurant, club, golf course)
- May require written permission from property owner
- Some corporate businesses may require permission for video gaming depending on the location/proximity to their business
- Interior layout and plans/renderings for the gaming area
- No window or neon signage is allowed
- Certificate of Occupancy is required which includes permits and inspections from the Village of Oswego, Fire Protection District and Kendall County Health Department
- Must complete and obtain a Business Registration through the Village of Oswego

Requirements – New Business (Video Gaming Only)

- Must have a valid Class A Village of Oswego liquor license
- Must obtain zoning approval from the Community Development Department
 - 630-554-3622
- May require written permission from property owner
- Some corporate businesses may require permission for video gaming depending on the location/proximity to their business
- Provide a copy of the site plans
- Provide a copy of the Interior layout and plans/renderings
- Provide a copy of the Exterior layout and plans/renderings
- Provide signage plans
- Provide a copy of the food and beverage menu
- No window or neon signage is allowed
- Certificate of Occupancy is required which includes permits and inspections from the Village of Oswego, Fire Protection District and Kendall County Health Department
- Must complete and obtain a Business Registration through the Village of Oswego

In the event there has been a change of ownership a new Pre-Qualification Application for a Video Gaming License must be completed.

Fees:

- Liquor application; includes one (1) background check- \$250
- Additional background checks- \$100 each
- Class A Retailer’s License- \$1,800 annually
- Class C Restaurant License- \$1,500 annually
- Class D Beer and Wine License- \$1,200 annually
- Class E Fraternal Society or Club License- \$750 annually
- Class G Golf Course/Clubhouse License- \$1,200 annually
- Business Registration- \$50 initial fee; \$25 annual renewal
- Contact the Building & Zoning Department regarding the fees associated with the Certificate of Occupancy
➤ 630-554-2310
- Video Gaming license fee- \$750 annually
- Video Gaming terminal fee- \$300 each annually
- Video Gaming redemption machine- \$50 each annually
- Distributors License Fee- \$1,000 annually

*All fees are non-refundable.

Instructions:

- Complete the liquor license application and background check.
- Upon approval of the background check, the applicant must present their concept/business plan to the Village Board at a regularly scheduled Committee of the Whole meeting. Meetings are held on the first and third Tuesday of the month at 6:00 p.m.
- The Village Board will decide whether the applicant can move forward through the process of obtaining approval.
- If approval to move forward is obtained, staff will draft ordinances to be presented and approved at a regularly scheduled Village Board meeting Meetings are held on the first and third Tuesday of the month at 7:00 p.m. The applicant will be required to attend the meeting to answer additional questions from the Village Board.
- Once approved, the applicant may continue through the process of obtaining, State liquor and video gaming licenses, certificate of occupancy and business registration.

Pursuant to Titles 3 & 6 of the Village of Oswego Code of Ordinances, I hereby certify that no changes have occurred or have been made since my last application and that I have read the above Pre-Qualification Application, and that all information contained therein is true and correct.

PENALTY: Any person found liable/guilty by a preponderance of the evidence of a violation of Village Code, relating to this licensing, in an administrative/judicial hearing shall be subject to a class IV fine, plus applicable hearing costs, as provided in subsection 1-4-3(G) of this code.

I understand any misrepresentations submitted may be cause for denial. The undersigned does hereby state under penalties of perjury that all statements in the foregoing application are true and correct; that the person or persons applying for video gaming are all of good moral character and have not been convicted of a felony; that if the applicant is approved hereunder, the undersigned will review the Village of Oswego Code of Ordinances, the State of Illinois Compiled Statutes and the Laws of the United State of America and is not disqualified by reason of any matter or thing contained in this document.

Signed: _____
(Authorized Signature)

Date: _____

Title: _____