



REQUESTS FOR BIDS

MOWING AND LANDSCAPE MAINTENANCE
OF VILLAGE PROPERTIES

APRIL 2014

LEGAL NOTICE
INVITATION TO BID
TO PROVIDE MOWING AND LANDSCAPE MAINTENANCE
OF VILLAGE PROPERTIES

Sealed bids for Mowing and Landscape Maintenance of Village Properties to be completed by April 8, 2014 must be mailed or hand-delivered to the address listed below by Tuesday, April 8, 2014 at 9:00 a.m. Bids will be publically opened and read aloud at the above stated time and place. Proposals not physically received by the Village by 9:00 a.m. on Tuesday, April 8, 2014 will be returned, unopened to the firm. All proposals should be addressed to:

Village of Oswego
Re: (vendor name)
Proposal for Mowing and Landscape Maintenance of Village Properties
Attention: Tina Touchette
Village Clerk
100 Parkers Mill
Oswego IL 60543

Proposal packets are available online at <http://www.oswegoil.org> or at the Oswego Village Hall, 100 Parker's Mill, Oswego, Illinois.

Each bid must be accompanied by a Bid Guarantee in the form of a Bid Bond from a company with an A-1 best rating, or a cashier's check in the amount of ten percent (10%) of the bid and made payable to the client address Village of Oswego, Public Works Department, 100 Parker's Mill, Oswego IL. 60543. No bid shall be withdrawn for a period of thirty (30) days after the bid opening date without the consent of the Village. Checks or drafts of unsuccessful bidders will be returned as soon as possible after opening and checking the bids.

Successful bidder must provide proper insurance, a Performance Bond and a Labor and Material Payment Bond in the full amount of the Contract, acceptable to the Village.

Each contractor is to submit their bid as indicated in the Specifications.

Emailed or faxed bids will not be accepted.

The Village reserves the right to reject any or all bids and to waive any informality in bidding.

Award of Contract: The Village of Oswego Board of Trustees will make the final award of the proposal or contract.

Mandatory Site Visit: 10:00 a.m. on Thursday, April 3, 2014 at the Public Works Facility, 100 Theodore Drive.

SPECIFICATIONS

Mowing and Landscape Maintenance of Village Properties

DEFINITIONS:

The Term “Village” whenever used in the contract documents shall be construed to mean the Village of Oswego.

I. Conditions:

The Contractor is responsible for being familiar with all conditions, instructions, and documents governing this contract. Failure to make such preparations shall not excuse the Contractor from performance of the duties and obligations imposed under the terms of this contract.

II. Performance Bond:

If the bidder’s proposal for the project is equal to or greater than \$5,000 then the following bonds shall be delivered to the Village and shall become binding with the acceptance of the bid.

Performance bond satisfactory to the Village, executed by Surety Company authorized to do business in the state or otherwise secured in a manner satisfactory to the Village, in an amount equal to 110% of the price specified.

III. Insurance Requirements:

The Contractor will be required to meet the Village of Oswego insurance requirements. Unless otherwise specified the Contractor shall, before commencing satisfactory to the Village of Oswego an additionally named insured in the following minimum amounts with specific coverage which includes underground, explosion, and collapse.

Property Damage	\$1,000,000 (each accident)
Bodily Injury	\$500,000 (each person)
	\$1,000,000 (each accident)
Workmen’s Compensation Insurance:	All Liability imposed
	Workmen’s Compensation stature
Employer’s Liability Insurance	\$100,000
Contractual Liability Insurance	\$500,000
Completed Operations Insurance	\$500,000
Owned, Hired, and Non-Ownership	
Vehicle Bodily Injury and Property	
Damaged to the following Limits	

IV. Mandatory Meeting & Site Visit:

A mandatory meeting and site visit of each location will take place on April 3, 2014 at 10:00 a.m. All interested vendors will meet at the Public Works Facility at 100 Theodore Drive. For further questions, contact the Public Works office at 630-554-3242.

Contact with Village Employees. In order to ensure fair and objective evaluation, all questions related to this RFP, must be submitted in writing to Russ Garcia: rgarcia@oswegoil.org no later than 3:00 PM local time on April 4, 2014. Answers to all questions will be posted on the Village's website for all to review. Contact with any other Village employee is expressly prohibited without prior consent of the persons so named herein. Vendors directly contacting Village employees will risk elimination of their proposal from further consideration.

V. Scope of Work:

- A. Contractor shall perform the maintenance, furnish all labor, equipment, and supplies for the mowing, string trimming, cleanup, and plant bed maintenance services for the Village properties, (see map) for the approximate period of April 15, 2014 through November 30, 2014. The scope and services are identified in Section 13 of this RFP. This will include any and all spring, fall and winterization maintenance and care. The hours of work will be M-F 7am-5pm and Sat. 8am-4pm.
- B. Contractor must notify Village representative of their work schedule, to allow for inspection of maintenance work as needed.
- C. Prior to any mowing, remove litter from all sites. At no time shall any litter be mowed over.
- D. MOWING – All lawn areas shall be mown every week (on the same day of the week) throughout the growing season. Areas to be mowed shall be maintained at a height of 2-½". Grass shall be cut weekly or when it is 1" higher than specified height. Grass next to light poles, trees, any permanent objects etc., shall be mechanically trimmed to the same height as specified above at the time of each mowing. All grass clippings and debris, shall be removed from the sidewalks, parking lots, and streets etc. at the time cutting takes place.

Mowing cycles shall commence on or about April 15 and continue through November 30, subject to conditions. The estimated number of occurrences is thirty (30) per year. The contractor shall inspect sites on a weekly basis. No mowing will be required in areas where the height of the grass does not exceed 3-1/2" unless directed by the Village.
- E. MULCHING- All mulch spread is not to exceed 2-3 inches. Leaf mulch will be applied during the Spring Clean-Up and in the Fall. Mulch shall be applied to all perennial, shrub, and tree beds.
- F. WEEDING- All landscaped areas will be inspected and maintained weekly and be kept weed free throughout the season.

G. LANDSCAPE MAINTENANCE

Weekly visits to each area beginning the end of April through the end of November; a spring clean-up in March or early April and a complete mulching of all beds in November.

1. Landscape beds shall be kept free of weeds for the duration of this contract. Any weeds found within the bed shall be removed. Poison ivy shall be sprayed and removed.
2. All plants in the landscape beds shall be pruned in accordance with ANSIZ133.1 standards. Pruning shall be completed in the spring, fall, and late fall for winterization. Prune all other shrubs after dormancy to rejuvenate old canes and stems. Approximately ¼ of the stems shall be trimmed to 2-3” above the ground. Remove the largest and oldest stems first.
3. Remove dead plant material. Notify the Village of Oswego of the date, type of plant, and location of removal within 5 working days of removal.
4. Remove all trash from bed.
5. Rake leaves from all landscaped areas weekly and remove leaves from the site beginning the last week in September. Estimate five (5) occurrences per year.
6. Using an edger, edge all lawn areas, plant beds, tree rings, and where lawn abuts hard surfaces such as concrete, pavers, and cobble edges and gravel paths. Lawn edging cannot be done with a string trimmer. Estimate four (4) occurrences per year.
7. Monitor plants for disease and pest activity. Report any problems to the Village.
8. Deadhead perennial flowers to promote more flowering. Pinch back perennial flowers to promote more dense flowering. Cut back perennials to promote new growth from the base of the plants. Deadhead roses to promote new blossoms.

H. SAFETY REQUIREMENTS

1. Contractor will be responsible for high visibility vests for employees when working within 25 feet of roadways. Safety cones shall be used around equipment and roadway.
2. The contractor shall take all due precautions to avoid damaging the sprinkler heads, quick couplers and drip irrigation hoses. Any damage to the infrastructure by the contractor during the terms of this contract shall be repaired at the sole expense of the contractor within ten (10) days of the damage.

I. CLEAN-UP OPERATIONS

1. Blow debris and clean off walkways, steps, and other hardscapes around the areas to be maintained throughout the Village.
2. Haul and dispose of all materials in accordance with State and local ordinances.

J MONTHLY REPORTS

During the growing season, submit monthly written reports outlining services performed, problems encountered, and any plant health concerns. Reports shall be submitted by the 15th of the month. Failure to submit a monthly report will result in a \$50.00 penalty per occurrence.

The contractor shall provide the Owner with one contact person to whom all concerns can be addressed.

K METHOD OF MEASUREMENT

This work will be measured for payment by cycle completed per location for the type of work specified.

L. BASIS OF PAYMENT

1. Mowing will be paid for at the contract unit price per cycle per location. Only the initial mowing will be paid for during any given cycle. Any subsequent mowing required to obtain a height of not more than 3½ in. (88.9 mm) or to disperse mowed material will be considered as included in the cost of the initial mowing.
2. Landscape maintenance will be paid for at the contract unit price per cycle per location.
3. The cost of inspections will not be paid for separately but shall be included in the cost of other items.
4. If, in the opinion of the Village of Oswego Public Works Department, the contractor has not or is not satisfactorily performing the work covered by this specification, and within forty eight (48) hours of receipt of a written demand from the Village of Oswego, for performance, has not cured any defect in performance specifically itemized in such demand, the Village of Oswego may, at its option:
 - A. Withhold payment.
 - B. Consider all or any part of this contract breached and terminate the contractor, or
 - C. May hire another contractor to cure any defects in performance or complete all work covered by this specification for the remaining term of this contract.
 - D. Any demand for performance shall be specifically delivered to contractor by personal delivery or certified or registered mail.

The Village will make periodic inspections and follow up as needed with the contractor to discuss any issues etc.

5. Extra work shall be paid for at the contract rate per hour worked. Such rate shall include all labor, travel to and from the site, and equipment necessary travel to and from the site and to perform work as directed.

VI. Billing/invoicing:

All billing and invoicing will be done on a monthly basis with detailed itemized billing for each work item performed for each location. Billing will include the date, the work item performed, the cost per work item and the total cost.

VII. Rejection of Bids:

- A. The Village reserves the right to cancel invitations for bids or requests for proposals without penalty when it is in the best interest of the Village. Notice of cancellation shall be sent to all individuals or entities solicited.
- B. The Village reserves the right to reject any or all bids, to waive any minor informality or irregularity in any bid, to negotiate changes and/or modifications with the lowest responsible bidder and to make award to the response deemed to be the most advantageous to the Village. Bidders shall be required to comply with all applicable federal, state and local laws, including those relating to employment of labor without discrimination on the basis of age, race, color handicap, sex, national origin or religious creed.
- C. Any bid not conforming with the specifications or requirements set forth by the Village in the bid request may be rejected.
- D. Bids may also be rejected if they are made by a bidder that is deemed un-responsible due to a lack of qualifications, capacity, skill, character, experience, reliability, financial stability or quality of services, supplies, materials, equipment or labor.

VIII. Award of Bid:

- A. Formal bid submission shall be tabulated and a recommendation shall be prepared by the Department Head making a purchase subject to the formal bid requirements and sent to the Finance Director for review. If an award is to be made to other than the lowest bidder or if the purchase was not included in the fiscal year budget, justification must be made in writing.
- B. The items of work not specifically mentioned in the Schedule which are necessary and required to complete the work intended shall be done incidental to and as part of the items of work for which a unit price is given. No additional payment will be made for such incidental work. The Contractor shall be responsible for identifying all costs to complete the project on time and in order to create a functional and operational system in accordance with the Plans and Specifications.
- C. Each pay item should have a unit price and a total price. If no total price is shown or if there is a discrepancy between the product of the unit price multiplied by the quantity, the unit price shall govern. If a unit price is omitted, the total price will be divided by the quantity in order to establish a unit price.
- D. The Finance Director shall send a recommendation and tabulation of all formal bids received for purchases meeting the requirements to the Village President and the Board of Trustees for consideration of awarding a formal contract.
- E. All awards made in accordance with this Code are final determinations.
- F. Renewal Option: The contract shall be for a one year period, but may be extended on an annual basis at the option of the Village of Oswego in its sole and absolute discretion, for up to two

additional years, on the terms in the bid document submitted in response to the request for proposal.

I X. Change Orders:

- A. After a contract is awarded pursuant to the competitive bid procedures specified herein, additional purchases or modifications may be made under the contract, or the terms of the contract may be extended, without rebidding the materials, supplies, services or equipment involved, provided that the change order:
 - 1. Is not of such a size or nature as to undermine the integrity of the original bidding process; and
 - 2. Is germane to the original contract; and
 - 3. Does not exceed twenty percent (20%) of the contractor amount; and
 - 4. Is approved by the Board of Trustees. However, the Village Administrator, or his/her designee can approve change orders for amounts that are not greater than fifteen thousand dollars (\$15,000.00). The Village Board shall be informed of any such Village Administrator approved change order at the next Village Board meeting.
- B. Change orders for contracts for public improvements shall be as provided by state law.

X. Construction Contracts:

- A. The bidder must furnish and pay for satisfactory performance, labor and material payment bonds in the amount of one hundred ten percent (110%) of the contract amount and any other security required by law or by the specifications for this particular project. Upon receipt of the performance bond, the Village will return the bid bond to the bidder.
- B. The bidder must comply with all applicable laws prerequisite to doing business in the state.
- C. The bidder must have a valid Federal Employer Tax Identification Number or Tax Identification Number (for individuals).
- D. The bidder must provide a Statement of Compliance with provisions of the State and Federal Equal Opportunity Employer requirements.
- E. The bidder must provide evidence of any professional or trade license required by law or local ordinance for any trade or specialty area in which the Contractor is seeking a contract award. Additionally, the Contractor must disclose any suspension or revocation of such license held by the company, or of any director, officer or manager of the company. Any material changes to the Contractor's status, at any time, must be reported in writing to the Village within 14 days of its occurrence. Failure to comply with this requirement is grounds for the Contractor to be deemed non-responsible.
- F. The bidder must provide the name and addresses of all known Subcontractors, the general type of work to be performed by these Subcontractors and the expected amount of money that each will receive under the contract. If at any time during the term of the contract a Contractor adds or changes any Subcontractors, he or she shall promptly notify, in writing, the Village Finance Director or their designee of the names and addresses of each new or replaced Subcontractor and the general type of work to be performed.

- G. The bidder must provide an affidavit indicating all incomplete work under Contractor and all pending Contractors, along with a schedule of the expected completion of each such contract.

XI. Additional Items

CONTRACT REQUIREMENTS

The successful bidder will be required to enter into a contract with the Village of Oswego consistent with the terms of this Request for Proposal which should contain the following terms:

WAGE RATE REQUIREMENTS

- A. The Contract shall be based upon payment by Contractor and his Subcontractor of wage rates not less than the prevailing hourly wage rate for each classification of worker engaged on the work as determined by the State of Illinois, Department of Labor.
- B. A copy of the wage determination shall be posted by the Contractor in a conspicuous place at the site of the work where it can be easily seen by the workers.
- C. The Contractor shall maintain certified time sheets and submit to the Village with final invoice.
- D. The Contractor will be required to sign a Wage Rate Requirement Certification.

Indemnification

To the fullest extent permitted by law, Contractor shall indemnify, defend, save and hold the Village, its trustees, officers, employees, agents, attorneys and lenders (collectively the "Indemnities") harmless from and against all loss and expense (including, but not limited to, reasonable attorney's fees and other costs and expenses) by reason of the liability imposed by law upon the Indemnities, or any of them, for damages because of bodily injury, occupational sickness or disease, including death, resulting therefrom, sustained by any employees of Contractor or subcontractors, while performing the work or while at the site where work under the Contract is being conducted or elsewhere, while engaged in the performance of Work under the Contractor, or sustained by any person or persons other than employees of Contractor, however such injuries may be caused, whether attributable to a breach of statutory duty or administrative regulation or otherwise, and such injuries for which liability is imputed to the Indemnities, or any of them, or claims for property damage because of injury to or destruction of tangible property, directly or indirectly arising or alleged to arise out of the performance of or the failure to perform the work or the failure to protect the work or the site, or the condition of the work, the site, adjoining land or driveways, or streets or alleys used in connection with the performance of the work. Without limiting the generality of the foregoing, the defense and indemnity set forth in this section includes, subject only to the limitations contained in this section, all liabilities, damages, losses, claims, demands and actions on account of bodily injury, death or property loss to an Indemnity or to any other person or entities, whether based upon, or claimed to be based upon, statutory, contractual, tort or other liability of any Indemnity. In addition, such defense and indemnity shall include all liabilities, damages, losses, claims, demands and actions for defamation, false arrest, malicious prosecution or any other infringement or similar rights.

The provisions of the indemnity provided for herein shall not be construed to indemnify any indemnity for its own negligence. If any, to the extent not permitted by law or to eliminate or reduce any other indemnification, right or remedy which the Village is otherwise entitled to assert.

If any claim indemnified hereunder has not been settled or discharged when the work is completed, final payment of the Contract Sum shall not be due, unless and until Contractor provides a bond or other security equal to 150% of the amount of such claim in a form and substance satisfactory to the Village. In any and all claims against any indemnity or any of its agents or employees by any employee of Contractor, anyone directly or indirectly employed by him or anyone for whose acts he may be liable, the indemnification obligation under this Section shall not be limited in any way by any limitation on the amount or type of damages, compensation or benefits payable by or for Contractor under Worker's Compensation acts or other employees benefit acts.

Sexual Harassment

During the entire term of the contract, Contractor shall have in full force and effect a written Sexual Harassment Policy, which complies with the Illinois Human Rights Act (775- ILCS 5/1-101 et.seq.) including at least the following: 1) a statement on the illegality of sexual harassment; 2) the definition of sexual harassment under Illinois Law; 3) a description of sexual harassment, utilizing examples; 4) an internal complaint process, including penalties; 5) the legal recourse, investigative and complaint process available through the Illinois Department of Human Rights ("Department") and the Illinois Human Rights Commission ("Commission"); 6) directions on how to contact the Department and the Commission; and 7) protection against retaliation as provided by Section 6-101 of the Act.

DRUG FREE WORKPLACE

In compliance with State of Illinois Compiled Statutes, Chapter 30-580, The Contractor certifies and agrees that it will provide a drug free workplace by:

Publishing a Statement:

- A. Notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance, including cannabis, is prohibited in the Contractor's workplace.
 - 1. Specifying the actions that will be taken against employees for violations of such prohibition.
- B. Notifying the employee that, as a condition of employment on such Contract, the employee will:
 - 1. Abide by the terms of the statement; and
 - 2. Notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five (5) days after such conviction.
- C. Establishing a drug free awareness program to inform employees about:
 - 1. The dangers of drug abuse in the workplace;
 - 2. The Contractor's policy for maintaining a drug free workplace;
 - 3. Available counseling, rehabilitation, or assistance programs; and
 - 4. Penalties imposed for drug violations.
- D. Providing a copy of the Statement required by subsection (a) to each employee engaged in the performance of the Contract and to post the Statement in a prominent place in the workplace.

- E. Notifying the contracting agency within ten (10) days after receiving notice of any violations as listed above.
- F. Imposing a sanction on, or requiring the satisfactory participation in a drug abuse assistance or rehabilitation program, by any employee who is so convicted, as required by Section 5 of the Drug Free Workplace Act.
- G. Assisting employees in selecting a course of action in the event drug counseling, treatment, and rehabilitation are required and indicating that a trained referral team is in place.
- H. Making a good faith effort to continue to maintain a drug free workplace through implementation of the Drug Free Workplace Act.
- I. The Contractor will be required to sign a Drug Free Workplace Certification.

NON-COLLUSION

The Contractor is barred from bidding for this contract as a result of a violation of either Section 33E-3 or Section 33E-4 of Chapter 38 of the Illinois Revised Statutes concerning bid rigging, rotating, kickbacks, bribery and interference with public contracts. The Contractor will be required to sign the Non-Collusion Certification.

COMPLIANCE WITH LAWS AND REGULATIONS

In connection with the performance of the work, the Contractor shall comply with all statutes, laws, regulations, and orders of federal, state, county, or municipal authorities which shall impose any obligation or duty upon the Contractor.

IN WITNESS WHEREOF the parties hereto have executed or caused to be executed by their duly authorized agents, this contract in DUPLICATE, each of which shall be deemed original, on the day and year first written.

 Steve Jones, Village of Oswego Administrator Date

Attest _____ Title _____

 (Printed Name of Contractor)

 Address Date

 City State Zip Code

 Signature of Authorized Representative

 Title Date

WAGE RATE REQUIREMENTS CERTIFICATION

GENERAL

1. The Contract shall be based upon payment by Contractor and his Subcontractor of wage rates not less than the prevailing hourly wage rate for each classification of worker engaged on the work as determined by the State of Illinois, Department of Labor.
2. The Prevailing Wage Law does not prohibit payment of more than the prevailing rate of wages nor does it limit the hours of work which may be performed by any worker in any particular period of time.
3. A copy of the wage determination shall be posted by the Contractor in a conspicuous place at the site of the work where it can be easily seen by the workers.
4. The Contractor shall maintain certified time sheets and submit to the Village with final invoice.

Steve Jones, Village of Oswego Administrator Date

Attest _____ Title _____

(Printed Name of Contractor)

Address

DRUG FREE WORKPLACE CERTIFICATION

In compliance with State of Illinois Compiled Statutes, Chapter 30-580, The Contractor certifies and agrees that it will provide a drug free workplace by:

Publishing a Statement:

- A. Notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance, including cannabis, is prohibited in the Contractor’s workplace.
- B. Specifying the actions that will be taken against employees for violations of such prohibition.
- C. Notifying the employee that, as a condition of employment on such Contract, the employee will:
 - 1. Abide by the terms of the statement; and
 - 2. Notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five (5) days after such conviction.
- D. Establishing a Drug Free Awareness Program to inform employees about:
 - 1. The dangers of drug abuse in the workplace;
 - 2. The Contractor’s policy for maintaining a drug free workplace;
 - 3. Available counseling, rehabilitation, or assistance programs; and
 - 4. Penalties imposed for drug violations.
- E. Providing a copy of the Statement required by subsection (a) to each employee engaged in the performance of the Contract and to post the Statement in a prominent place in the workplace.
- F. Notifying the contracting agency within ten (10) days after receiving notice under part (B) of paragraph (3) of subsection (a) above from an employee or otherwise receiving actual notice of such conviction.
- G. Imposing a sanction on, or requiring the satisfactory participation in a Drug Abuse Assistance or Rehabilitation Program, by any employee who is so convicted, as required by Section 5 of the Drug Free Workplace Act.
- H. Assisting employees in selecting a course of action in the event drug counseling, treatment, and rehabilitation are required and indicating that a trained referral team is in place.
- I. Making a good faith effort to continue to maintain a drug free workplace through implementation of the Drug Free Workplace Act.

The undersigned affirms, under penalties of perjury, that he/she is authorized to execute this certification on behalf of the designated organization.

(Printed name of Contractor)

Address

City State Zip Code

Signature of Authorized Representative

Title Date

NON-COLLUSION CERTIFICATE

The Undersigned Bidder is not barred from bidding for this Contract as a result of a violation of either Section 33E-3 or Section 33E-4 of Chapter 38 of the Illinois Revised Statutes concerning bid rigging, rotating, kickbacks, bribery and interference with public contracts.

(Printed Name of Contractor)

Address

City

State

Zip Code

Signature of Authorized Representative

Title

Date

REFERENCES

VILLAGE OF OSWEGO

General Information, list below current business references for whom you have performed work similar to that required by this proposal.

Facility: _____

Address: _____

City, State, Zip Code: _____

Telephone Number: _____

Contact Person: _____

Dates of Service: _____

Facility: _____

Address: _____

City, State, Zip Code: _____

Telephone Number: _____

Contact Person: _____

Dates of Service: _____

Facility: _____

Address: _____

City, State, Zip Code: _____

Telephone Number: _____

Contact Person: _____

Dates of Service: _____

If additional sheets are needed, please make copies.

BID SHEET

Mowing			
Location	2014	2015	2016
SITES			
Park-N-Ride, Entire Site	\$_____ per cycle	\$_____ per cycle	\$_____ per cycle
Village Hall - Entire Site	\$_____ per cycle	\$_____ per cycle	\$_____ per cycle
Park at South end of Harrison St	\$_____ per cycle	\$_____ per cycle	\$_____ per cycle
Public Parking lot @ Harrison St South of W Washington St	\$_____ per cycle	\$_____ per cycle	\$_____ per cycle
Promenade	\$_____ per cycle	\$_____ per cycle	\$_____ per cycle
Outlot North of E Van Buren & E Washington St	\$_____ per cycle	\$_____ per cycle	\$_____ per cycle
Utility Sites - TOTAL	\$_____ per cycle	\$_____ per cycle	\$_____ per cycle
Booster Station #2	-	-	-
Well # 3	-	-	-
Well # 4	-	-	-
Well # 6	-	-	-
Well # 7	-	-	-
Well # 8	-	-	-
Well # 9 - No landscape beds	-	-	-
Well # 10	-	-	-
Well # 11	-	-	-
RIGHTS-OF-WAY			
Station Drive, Both Sides, Entire Limits	\$_____ per cycle	\$_____ per cycle	\$_____ per cycle
North St, at Intersection of North Adams and South Adams	\$_____ per cycle	\$_____ per cycle	\$_____ per cycle
Adams Street, East Side, from Jackson to Waubensee Creek	\$_____ per cycle	\$_____ per cycle	\$_____ per cycle
Monroe St Alley between Wilson & E Benton St	\$_____ per cycle	\$_____ per cycle	\$_____ per cycle

Mowing			
Location	2014	2015	2016
Intersection, IL Rte 71 & Douglas St, Northeast Quadrant	\$_____ per cycle	\$_____ per cycle	\$_____ per cycle
W Tyler St, South Side, from Adams to Main	\$_____ per cycle	\$_____ per cycle	\$_____ per cycle
Penn Ct, South Side	\$_____ per cycle	\$_____ per cycle	\$_____ per cycle
Washington Street, North Side, from Harrison to Adams	\$_____ per cycle	\$_____ per cycle	\$_____ per cycle
Mill Road, North Side, Fox Chase S. to Village Limits	\$_____ per cycle	\$_____ per cycle	\$_____ per cycle
Mill Rd, South Side, from Fox Chase S. to Village Limits	\$_____ per cycle	\$_____ per cycle	\$_____ per cycle
Woolley Road, NS, from Plainfield Rd to Colchester Dr - TOTAL	\$_____ per cycle	\$_____ per cycle	\$_____ per cycle
Woolley Road, North side, from Plainfield Road to Stonehill Lane	-	-	-
Woolley Road, North Side, from Stonehill Lane Colchester Drive	-	-	-
Hackney Lane Right-of-way, East of Morgan Valley	\$_____ per cycle	\$_____ per cycle	\$_____ per cycle
Collins Road, North Side, from Grove Road to Buckskin	\$_____ per cycle	\$_____ per cycle	\$_____ per cycle
Islands on Boulder Hill Pass - Total	\$_____ per cycle	\$_____ per cycle	\$_____ per cycle
Island on BHP across from Chesterfield Dr	-	-	-
Island on BHP btw Orchard Ave & Church Parking lot	-	-	-
Island on BHP btw US Rte 34 and Orchard Ave	-	-	-
Island on BHP, south of Lombardy Ln	-	-	-
BHP, East Side, US Rte 34 to Chesterfield	-	-	-
BHP, East Side, Chesterfield to School Property	-	-	-
US Rte 34, North Side, Walgreens to PD Bridge - TOTAL	\$_____ per cycle	\$_____ per cycle	\$_____ per cycle
US Rte 34, North Side, Walgreens to Pfund Ct	-	-	-
US Rte 34, North Side, BPH to Chesterfield	-	-	-
US Rte 34, North Side, from Bridge to 100' North	-	-	-
US Rte 34, North Side, from Bridge to BHP	-	-	-
US Rte 34, North Side, from Chesterfield to PD	-	-	-
US Rte 34, North Side, from PD to Bridge	-	-	-

Mowing			
Location	2014	2015	2016
US Rte 34, North Side, from Pfund to Bridge	-	-	-
Douglas Road, East Side, from Wiesbrook to Barnaby - TOTAL	\$_____ per cycle	\$_____ per cycle	\$_____ per cycle
Douglas Road, East Side, from Long Beach to Saugatuck	-	-	-
Douglas Road, East Side, from Wiesbrook to Long Beach	-	-	-
Douglas Road, East Side, from Easement to Barnaby	-	-	-
Douglas Road, East Side, from Saugatuck to Barnaby	-	-	-
Douglas Road, West Side, from Ferwood to Barnaby - TOTAL	\$_____ per cycle	\$_____ per cycle	\$_____ per cycle
Douglas Road, West Side, from Longbeach to Saugatuck	-	-	-
Douglas Road, West Side, from Fernwood to Long Beach	-	-	-
Douglas Road, West Side, from Easement to Barnaby	-	-	-
Douglas Road, West Side, US 34 to Old Post Rd	-	-	-
US Rte 34, North Side from N.S. of 2677 U.S. 34 to Heritage Drive	\$_____ per cycle	\$_____ per cycle	\$_____ per cycle
Heritage entrance island at US 34	\$_____ per cycle	\$_____ per cycle	\$_____ per cycle
Totals:	\$_____ per cycle	\$_____ per cycle	\$_____ per cycle

Landscape Maintenance			
Location	2014	2015	2016
Park-N-Ride, Entire Site	\$_____ per month	\$_____ per month	\$_____ per month
Village Hall - Entire Site	\$_____ per month	\$_____ per month	\$_____ per month
Park at South end of Harrison St	\$_____ per month	\$_____ per month	\$_____ per month
Public Parking lot @ Harrison St South of W Washington St	\$_____ per month	\$_____ per month	\$_____ per month
Promenade	\$_____ per month	\$_____ per month	\$_____ per month
Utility Sites - TOTAL	\$_____ per month	\$_____ per month	\$_____ per month
Booster Station #2	-	-	-
Well # 3	-	-	-
Well # 4	-	-	-
Well # 6	-	-	-
Well # 7	-	-	-
Well # 8	-	-	-
Well # 10	-	-	-
Well # 11	-	-	-
Totals:	\$_____ per month	\$_____ per month	\$_____ per month

Hourly Rate for Extra Work \$_____

PRINTED NAME _____

SIGNED _____

TITLE _____

COMPANY _____

DATE _____

CONTRACTOR BID AGREEMENT

TO: Village of Oswego
100 Parker's Mill
Oswego, IL. 60543

The undersigned bidder, in compliance with your advertisement for bids for work as specified, and related documents prepared by or at the direction of the Village of Oswego, Owner, and being familiar with all conditions surrounding the work, including availability of labor and material, does hereby propose to furnish materials, labor, equipment and services and pay for same and shall perform all work required for the completion of the Project, in accordance with the Contract documents and at the price provided.

The undersigned bidder understands that prevailing wages must be paid in connection with the work, and agrees to maintain and provide to the Village upon its request, required documentation to support compliance with the Illinois Prevailing Wage Act, in accordance with the law.

Bidder certifies this bid to be for the project described in the Instruction to Bidders document and to be in accordance with plans, specifications and Contract documents, including the invitation for bids.

In no event shall any delays or extensions of time be construed as cause or justification for payment of extra compensation to the Contractor. Any claims for an increase of the Contract time shall be made in writing to the Village within seven (7) days of the cause.

Signed: _____

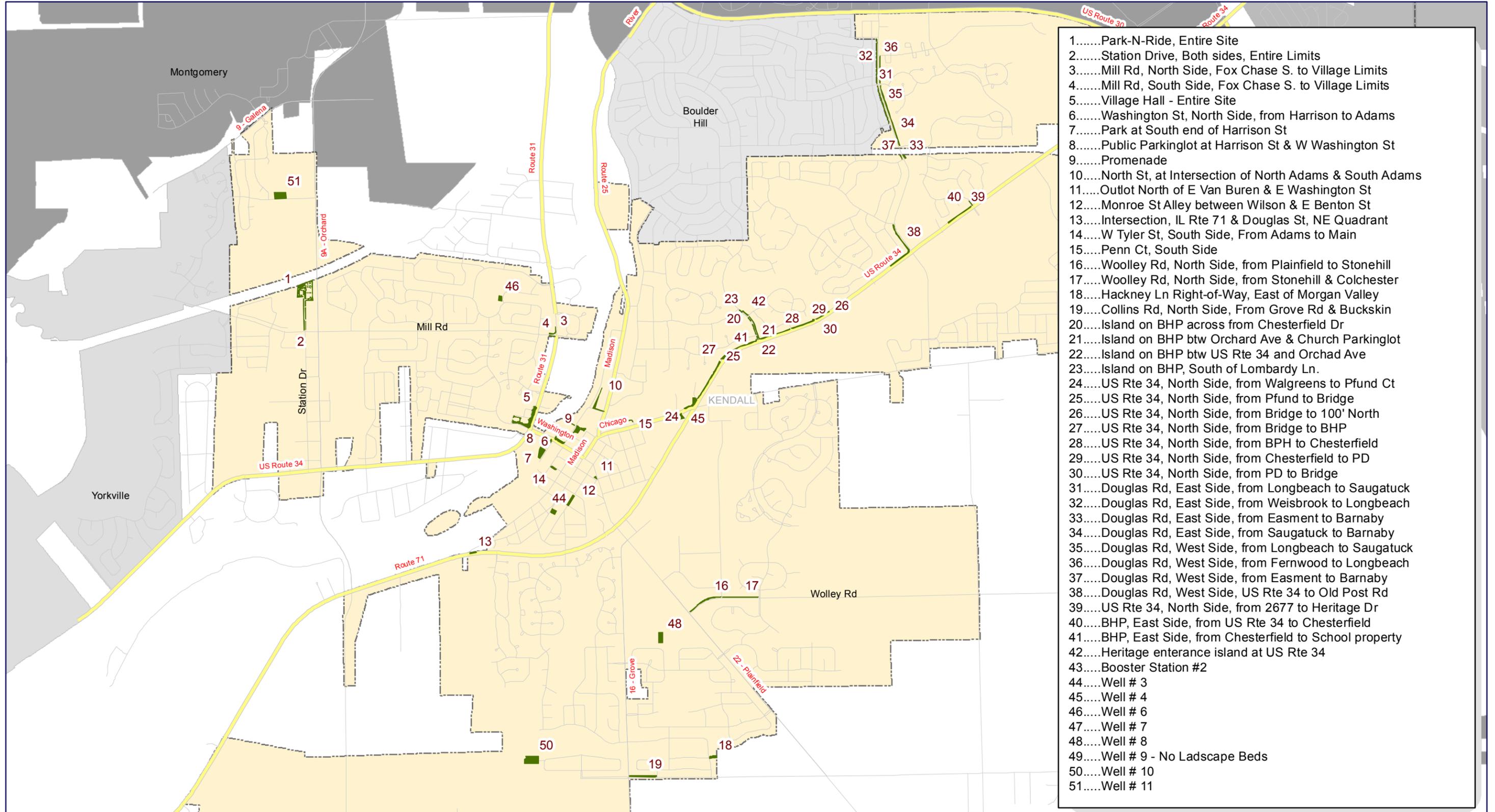
Print Name: _____

Title: _____

Company Name: _____

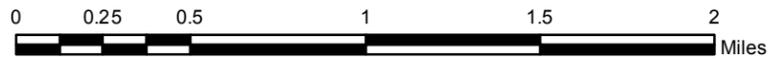
Date: _____

Fine Cut Mowing Location 2014



- 1.....Park-N-Ride, Entire Site
- 2.....Station Drive, Both sides, Entire Limits
- 3.....Mill Rd, North Side, Fox Chase S. to Village Limits
- 4.....Mill Rd, South Side, Fox Chase S. to Village Limits
- 5.....Village Hall - Entire Site
- 6.....Washington St, North Side, from Harrison to Adams
- 7.....Park at South end of Harrison St
- 8.....Public Parkinglot at Harrison St & W Washington St
- 9.....Promenade
- 10.....North St, at Intersection of North Adams & South Adams
- 11.....Outlot North of E Van Buren & E Washington St
- 12.....Monroe St Alley between Wilson & E Benton St
- 13.....Intersection, IL Rte 71 & Douglas St, NE Quadrant
- 14.....W Tyler St, South Side, From Adams to Main
- 15.....Penn Ct, South Side
- 16.....Woolley Rd, North Side, from Plainfield to Stonehill
- 17.....Woolley Rd, North Side, from Stonehill & Colchester
- 18.....Hackney Ln Right-of-Way, East of Morgan Valley
- 19.....Collins Rd, North Side, From Grove Rd & Buckskin
- 20.....Island on BHP across from Chesterfield Dr
- 21.....Island on BHP btw Orchard Ave & Church Parkinglot
- 22.....Island on BHP btw US Rte 34 and Orchard Ave
- 23.....Island on BHP, South of Lombardy Ln.
- 24.....US Rte 34, North Side, from Walgreens to Pfund Ct
- 25.....US Rte 34, North Side, from Pfund to Bridge
- 26.....US Rte 34, North Side, from Bridge to 100' North
- 27.....US Rte 34, North Side, from Bridge to BHP
- 28.....US Rte 34, North Side, from BPH to Chesterfield
- 29.....US Rte 34, North Side, from Chesterfield to PD
- 30.....US Rte 34, North Side, from PD to Bridge
- 31.....Douglas Rd, East Side, from Longbeach to Saugatuck
- 32.....Douglas Rd, East Side, from Weisbrook to Longbeach
- 33.....Douglas Rd, East Side, from Easment to Barnaby
- 34.....Douglas Rd, East Side, from Saugatuck to Barnaby
- 35.....Douglas Rd, West Side, from Longbeach to Saugatuck
- 36.....Douglas Rd, West Side, from Fernwood to Longbeach
- 37.....Douglas Rd, West Side, from Easment to Barnaby
- 38.....Douglas Rd, West Side, US Rte 34 to Old Post Rd
- 39.....US Rte 34, North Side, from 2677 to Heritage Dr
- 40.....BHP, East Side, from US Rte 34 to Chesterfield
- 41.....BHP, East Side, from Chesterfield to School property
- 42.....Heritage entrance island at US Rte 34
- 43.....Booster Station #2
- 44.....Well # 3
- 45.....Well # 4
- 46.....Well # 6
- 47.....Well # 7
- 48.....Well # 8
- 49.....Well # 9 - No Ladscape Beds
- 50.....Well # 10
- 51.....Well # 11

Date Printed: 3/27/2014



The requested map will be created for study purposes only. Please refer to the official recorded plats or deeds for the actual legal descriptions and property dimensions. No liability is assumed for the accuracy of the data delineated herein, either expressed or implied by the Village of Oswego or its employees. This work is protected by the United States Copyright Act of 1976 (17 U.S.C. Sec101 et seq). You are not permitted to use and/or reproduce any part of a copyrighted work of the Village of Oswego in violation of Federal Copyright Law.