



INVITATION FOR BID  
SNOW REMOVAL SERVICES  
FOR THE VILLAGE OF OSWEGO

**LEGAL NOTICE**

**INVITATION TO BID**

**TO PROVIDE SNOW REMOVAL SERVICES FOR  
THE VILLAGE OF OSWEGO**

Sealed bids for Snow Removal Services will be received at the address listed below until Wednesday, October 10, 2018 at 9:00 a.m. Bids will be publicly opened and read aloud at the above stated time and place. Proposals not physically received by the Village by 9:00 a.m. on Wednesday, October 10, 2018 will be returned, unopened to the firm. All proposals should be addressed to:

Village of Oswego  
Re: (vendor name)  
Invitation to Bid for Snow Removal Services  
Attention: Carri Parker, Purchasing Manager  
100 Parkers Mill  
Oswego IL 60543

Proposal packets are available online at <http://www.oswegoil.org>. The link can be found under the Business & Development Tab-Bids & RFPs. Additionally; packets may be picked up at the Finance Department, Oswego Village Hall, 100 Parkers Mill, Oswego, Illinois, 60543.

Each bid must be accompanied by a Bid Guarantee in the form of a Bid Bond from a company with an A-1 best rating, or a cashier's check in the amount of ten percent (10%) of the total amount of one push of all line items and made payable to the client address Village of Oswego, 100 Parkers Mill, Oswego IL. 60543. No bid shall be withdrawn for a period of thirty (30) days after the bid opening date without the consent of the Village. Checks or drafts of unsuccessful bidders will be returned as soon as possible after opening and checking the bids.

Questions regarding this request for proposal should be in writing and directed to Carri Parker, Purchasing Manager, Village of Oswego, 100 Parkers Mill, Oswego, IL 60543, Email: [cparker@oswegoil.org](mailto:cparker@oswegoil.org).

This contract is not subject to payment of Prevailing Wages. Each contractor is to submit their bid as indicated in the Specifications.

Emailed or faxed bids will not be accepted.

The Village reserves the right to reject any or all bids and to waive any informality in bidding.

Award of Contract: The Village of Oswego Board of Trustees will make the final award of the proposal or contract.

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## SPECIFICATIONS

### Snow Removal

#### **SCOPE OF WORK**

Two (2) Packages are available to be bid together or individually. Bid award will be determined based on each Package and bid requirements.

**Package 1:** Village of Oswego 119 Cul-De-Sacs (Purple) on attached map

**Package 4:** Oswego Police Headquarters 3355 Woolley Road, Oswego, IL 60543 Parking Lot and sidewalks

**PLEASE NOTE:** Oswego Police Headquarters are operational 24 hours a day, 365 days a year. Public services cannot be interrupted during the removal of snow and ice

- A. PERFORMANCE – Contractor shall perform the maintenance, furnish all labor, equipment, and supplies for the removal of snow and ice based on awarded option listed above.
  - 1. All work shall be completed, whereby the snow will be removed from all designated sites as indicated on the map per event.
  - 2. Work shall commence upon notification by Village, or Police personnel contacts the contractor per event.
  
- B. BEGIN WORK TIME – The Contractor shall begin snowplowing operations within 1 hour after notification by Village, or Police Department personnel. Should the Contractor fail to comply with this response time, liquidated damages or termination of this contract may apply at the sole discretion of the Village.
  
- C. COMPLETION TIME - All work shall be completed, whereby the snow will be removed from all designated locations as indicated on the map, per event. All cul-de-sac pushes shall be completed within 8 hours of start of the first push.
  - 1. Should operations require additional time, the Contractor shall contact the Village to request an extension. The Village may grant an extension in its sole discretion.
  - 2. Should the Contractor fail to comply with this response and completion time, this contract may be subject to liquidated damages or termination at the sole discretion of the Village.
  
- D. POINT OF CONTACT – The Contractor shall submit the name and phone number of the person that the Village is to contact when snowplowing is to be done. Contractor is to give the Village 24-hour notice if the Contractor contact changes.

- E. PRE-SEASON EVALUATION – Prior to the first snowfall each year, the Contractor and their drivers shall visit each site to observe locations of curbs, shrubs, manholes, fencing, fire hydrants, guard rails, electrical junction boxes and any other areas that are susceptible to damage as they are easily concealed by snowfall.
- F. SALT – Sodium Chloride road salt is to be applied the entire width (curb to curb) at a minimum rate of 300lbs. per lane mile (courts = approx.12.5 lane miles) (parking lots = 1 lane miles) or otherwise determined by Village personnel. Application rates may vary pending weather conditions. Salting equipment used by the contractor is to be calibrated by Village staff no later than November 1st.
- G. SIDEWALK AND BRICK PAVER SNOW REMOVAL – All sidewalks and brick paver areas are to be cleared of snow and treated with specified ice melting products (FreezGard 100% Magnesium Chloride Ice Melt, or approved equivalent) the entire width of the sidewalk (edge to edge and continue throughout the storm) to maintain safe passageways during the storm. Snow piles are not to exceed more than 4 feet high. Snow will be relocated off the sidewalk and brick paver areas but not placed on the street or parking lots unless coordinated with Public Works, or Police Department personnel prior to removal. Snow shall not be placed on any plant material. No skid loaders or heavy equipment will be allowed on sidewalks or brick pavers.
- H. HANDICAP RAMPS AND STEPS – Handicap ramps and steps are to be shoveled and treated with specified ice melting products (FreezGard 100% Magnesium Chloride Ice Melt, or approved equivalent) the entire width (edge to edge of the ramp and steps) and continue throughout the entire storm to maintain safe passageways during the storm. Contractor is responsible to push back or remove enough snow from both sides of the ramps and steps to make room for the next storm. Snow piles are not to exceed more than 4 feet high. Snow will be relocated off the sidewalk and brick paver areas but not placed on the street, parking lots and plant material.
- I. PARKING LOTS - All parking lot surface areas are to be plowed and treated with Sodium Chloride road salt, the entire width (curb to curb) and continuous throughout the entire storm as directed by the Village. The Contractor is responsible to push back or remove snow to make room for the next storm. Snow will be relocated as not to be placed on streets, sidewalks, brick paver areas and plant materials.
- J. PERFORMANCE – Snow plow blades are to be flush with the pavement, removing as much snow as possible. The Contractor agrees to perform snowplowing service work to the acceptance of the Village personnel. Work not completed in a satisfactory manner will be redone by the Contractor at no additional cost.
- K. NON-AUTHORIZED WORK – At no time while working for the Village shall the Contractor perform any work other than as directed by the Village. Contractors shall not drive on

driveways or leave the public Right-of-Way without authorization by the Director of Public Works or designee. Non-authorized work may result in termination of the contract at the sole discretion of the Village.

L. RESTORATION – All lawn areas damaged by snow removal shall be regraded to form a smooth transition from the existing lawn to the disturbed area. The disturbed area will be treated with an application of pulverized topsoil with a 50/50 blend of bluegrass/ryegrass seed at a minimum rate of 5 pounds per 1,000 square feet and then a Penn mulch (or equivalent) added on top of restored area. The Contractor shall provide replanting if necessary until a healthy stand of grass is established by July 1 as determined by Oswego Public Works personnel. All initial restoration must be completed no later than April 30 to the satisfaction of the Village. Failure to do so will result in the Village fixing the damage and holding money from the retainage.

M. DAMAGES – In the event of an accident the Contractor shall immediately contact the Village to secure a police report for insurance purposes and shall provide a full accounting of all details of the accident. The Contractor shall furnish the Village and all interested parties copies of all reports. The Contractor shall cooperate fully with any investigation of an accident which occurs on Village property.

The Contractor will be responsible for damages to mailboxes, parked vehicles, sod, trees, pavement or roadway appurtenances, and persons or items damaged by the Contractor. Any damage must be restored in a timely manner to the satisfaction of the Village.

N. MAILBOXES – The Village will inspect mailboxes. If Village staff determines damage was caused by snow coming off the blade there will be no responsibility on the part of the contractor to pay for the damages. However, if it is determined that the snowplow hit the mailbox the Contractor shall pay up to \$75.00 for repairs for each mailbox damaged. In the event of multiple boxes on a post, the Contractor may be required to pay up to \$75.00 for each mailbox attached to the post. A \$25.00 administrative fee will be assessed to each mailbox claim.

O. RETAINAGE – The Village will hold \$2,500 retainage to ensure completion of all work in accordance with the contract per option awarded. Retainage will be deducted from the first payment. The Village will deduct from retainage any funds paid to property owners for damaged mailboxes or restoration work completed by the Village.

P. EQUIPMENT – All equipment and vehicles used by the Contractor shall be maintained and in good working mechanical condition and where applicable, said equipment should have valid insurance, State of Illinois registration, and State of Illinois vehicle safety sticker. The Village reserves the right to accept any or all equipment submitted by the Contractor. At a minimum the Contractor shall have equipment at its disposal which will include the following snow and ice removal equipment:

**Package 1: Cul-de-sacs:**

1. A minimum one 5-yard truck with 10-foot blade and salt spreader. Salt spreaders will be calibrated by Village personnel no later than November 1st.
2. Tractor with bucket
3. Multiple trucks with blades
4. Multiple Skid Steer loaders with blades and/or buckets

**Package 4: Police Headquarters– Parking Lots & Sidewalks:**

1. A minimum one 5-yard truck with 10-foot blade and salt spreader. Salt spreaders will be calibrated by Village personnel no later than November 1st.
2. Tractor with bucket
3. Multiple trucks with blades
4. Multiple Skid Steer loaders with blades and/or buckets
5. Snow blowers, shovels, walk-behind salt spreaders and sidewalk de-icing material

- Q. SAFETY REQUIREMENTS – All equipment to be used for snowplowing operations shall be equipped with an amber warning light mounted on the top of the cab or at a location clearly visible from all sides of the unit. All vehicles and equipment must be clearly marked to properly identify the snow removal company, including phone number and must be kept clear of snow at all times.
- R. CLEAN-UP OPERATIONS – Snow must be removed from all public pavement areas per the map from curb line to curb line. Snow must be deposited in open areas of the parkways or at the end of the cul-de-sac as to not block sidewalks and ramps, driveways, fire hydrants, or mailboxes. Any pile impeding sight vision shall be relocated at no additional cost. At no time will snow be deposited in the center of the cul-de-sac or placed on plant material other than grass.
- S. POST STORM CLEAN UP – If necessary post storm clean-up, which includes removal of excess snow from blocked sidewalks, ramps, curb lines, around mailboxes, corners, site distance issues and fire hydrants. Village personnel will determine if post storm clean-up is necessary and will notify the contractor. Post storm clean-up will be based on an additional hourly rate. Any additional post storm clean-up due to driver negligence will not be paid.
- T. DRIVER’S LICENSE/ BACKGROUND CHECK - Before commencing work, the Contractor shall provide a copy of valid driver’s license for each employee operating equipment in the Village. Drivers shall possess of Commercial Driver’s License with appropriate endorsements if operating equipment that requires such a license. All workers providing services under this Contract must pass a background check performed by the Village Police Department prior to commencing work for the Village.
- U. BASIS OF PAYMENT – Snow removal will be paid at the contract unit price per push of all identified areas. Post-storm clean-up will be paid at the contract unit price per hour.



**SCOPE OF WORK AGREEMENT FORM**

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Printed Name of Contractor

---

Address

Date

---

City

State

Zip Code

---

Signature of Authorized Representative

---

Title

Date

## INSTRUCTIONS TO BIDDERS

1. **Receipt of Proposal:** September 6, 2018; 10:00 a.m. Local Time
2. **Basis of Proposal:** Sealed proposals will be received until the above noted time and date.
3. **Proposal Description:** 2018 Snow Removal Services
4. **Preparation and Submission of Proposals:**
  - A. Each proposal shall be submitted on the exact form furnished. All blank spaces for bid prices, unit costs and alternates must be filled in using both words and figures if indicated. In case of any discrepancy in the amount bid, the prices expressed in written words shall govern.
  - B. Each bidder must complete, execute and submit with its bid a certification that Bidder is not barred from public contracting due to bid-rigging or bid rotating convictions on the form included with the bidding documents.
  - C. Each bidder **must** submit a complete bid package, including the following items:
    1. **Five (5) Signed Bid Certifications**
    2. **Signed Scope of Work Agreement Form**
    3. **Bid Sheet with Signature**
    4. **Three (3) Signed Contract Agreement Forms**
    5. **Signed Contractor's Bid Agreement Form**
    6. **References from projects within the last five (5) years.**
    7. **Equipment List**
    8. **Bid Guarantee of ten percent (10%) of the total amount of one push for each package bid**
    9. **One (1) paper copy of the entire bid packet and one electronic version of the entire bid packet on a flash drive in a \*.pdf (Adobe Acrobat) version**
  - D. Bidders may attach separate sheets to the bid for the purpose of explanation, exception, alternate bid and to cover unit prices, if needed.
  - E. Bidders may withdraw their bid either personally or by written request at any time before the hour set for the bid opening and may resubmit it. No bid may be withdrawn or modified after the bid opening except where the award of contract has been delayed for a period of more than thirty (30) days.
  - F. In submitting this bid, the bidder further declares that the only person or party interested in the proposal as principals are those named herein; and that the bid is made without collusion with any other person, firm or corporation.
  - G. The bidder further declares that he has carefully examined this entire Bid Package, and he has familiarized himself with all of the local conditions affecting the contract and the detailed requirements of this work and understands that in making the bid he waives all rights to plead a misunderstanding regarding same.
  - H. The bidder further understands and agrees that if his bid is accepted, he is to furnish and provide all necessary machinery, tools, apparatus, and other means to do

all of the work and to furnish all of the materials specified in the contract, except such materials as are to be furnished by the owner (Village), in the manner and at the time therein prescribed, and in accordance with the requirements therein set forth.

- I. The bidder further agrees that if the Village decides to extend or shorten the work, or otherwise alters it by extras or deductions, including elimination of one or more of the items, as provided in the specifications, he will perform the work as altered, increased or decreased.
  - J. The bidder further agrees that the Village representative may at any time during the progress of the work covered by this Contract, order other work or materials incidental thereto and that all such work and materials as do not appear in the bid or contract as a specific item covered by a lump sum price, and which are not included under the bid price for other items in the Contract, shall be performed as extra work.
  - K. The bidder further agrees to execute all documents within this Bid Package, for this work and present all of these documents to the Village.
  - L. The bidder further agrees to execute all documents within this Bid Package, obtain a Certificate of Insurance for this work and present all of these documents within fifteen (15) days after the receipt of the Notice of Award and the Contract.
  - M. By submitting a bid, the bidder understands and agrees that, if his bid is accepted, and he fails to enter into a contract forthwith, he shall be liable to the Village for any damages the Village may thereby suffer.
  - N. No bid will be considered unless the party offering it shall furnish evidence satisfactory to the Village that he has necessary facilities, ability and pecuniary resources to fulfill the conditions of the Contract.
  - O. No bid shall be considered unless the party offering it shall furnish evidence satisfactory to the Village that he has the necessary facilities, ability, and pecuniary resources to fulfill the conditions of the Contract.
5. **Additional Information Requests:** Questions regarding this request for bid should be in writing and directed to Dave Markowski, Public Works Operations Superintendent, and Mark Runyon, Public Works Assistant Director, Village of Oswego, 100 Parkers Mill, Oswego, IL 60543, Email: [dmarkowski@oswegoil.org](mailto:dmarkowski@oswegoil.org) and [mrnyon@oswegoil.org](mailto:mrnyon@oswegoil.org), FAX: 630-554-8752 by 3:00p.m. on Friday, August 31, 2018. Answers will be provided in writing to all potential Bidders known to the Village; No oral comments will be made to any Bidder as to the meaning of the RFP and Specifications or other contract documents. Bidders will not be relieved of obligations due to failure to examine or receive documents, visit the site or become familiar with conditions or facts of which the Bidder should have been aware of and the Village will reject all claims related thereto.

Information (other than in the form of a written Addendum issued by the Village) from any officer, agent, or employee of the Village or any other person shall not affect the risks or obligations assumed by the Bidder or relieve him from fulfilling any of the conditions and obligations set forth in the bid and other contract documents. Before the bids are opened, all modification or additions to the bid documents will be made in

the form of a written Addendum issued by the Village. The Village will send copies of any such Addendum to those persons who have received bid packages and provided sufficient contact information. In the event of conflict with the original contract documents, addenda shall govern all other contract documents to the extent specified. Subsequent addenda shall govern over prior addenda only to the extent specified.

The Bidder is required to acknowledge receipt of the formal Addendum by signing the Addendum and including it with the bid quotation. Failure of a Bidder to include a signed formal Addendum in its bid quotation shall deem its quotation non-responsive: provided, however that the Village may waive this requirement if it in its best interest.

Bids will be opened and evaluated in private and bids information will be kept confidential until an award is made.

Individuals with disabilities who plan to attend the bid opening and who require certain accommodations to allow them to observe and/or participate in this meeting are requested to contact the Village of Oswego by phone at 630-554-1555 or by email at [village@oswegoil.org](mailto:village@oswegoil.org) at least one (1) week prior.

All costs incurred in the preparation, submission and/or presentation of any bid including any Bidder's travel or personal expenses shall be the sole responsibility of the Bidder and will not be reimbursed by the Village.

6. **Equipment list:** All bidders must provide a list of equipment they will use to complete the project. The Village reserves the right to determine the capability of the equipment and to reserve acceptance or terminate the Contract due to improper or deficient equipment. The Village will conduct a visit to the Contractor's business facility prior to and after award to inspect all equipment used to complete the project.
7. **Conditions:**
  - A. The Village is exempt from Federal excise tax and the Illinois Retailer's Occupation Tax. This bid cannot include any amounts of money for these taxes.
  - B. To be valid, the bids shall be itemized so that selection for purchase may be made, there being included in the price of each unit the cost of delivery (FOB Destination).
  - C. The Village shall reserve the right to add or to deduct from the base bid and/or alternate bid any item at the prices indicated in itemization of the bid.
  - D. All bids shall be good for thirty (30) days from the date of the bid opening.
7. **Award of Bid:** The Village of Oswego reserves the right to reject any or all bids and to waive any informality or technical error and to accept any bid deemed most favorable to the interests of the Village of Oswego.

- A. The items of work not specifically mentioned in the Schedule which are necessary and required to complete the work intended shall be done incidental to and as part of the items of work for which a unit price is given. No additional payment will be made for such incidental work. The Bidder shall be responsible for identifying all costs to complete the project on time and in order to create a functional and operational system in accordance with the Plans and Specifications.
- B. All awards made in accordance with this Code are final determinations.
- C. In addition to price, the Village will consider:
  - Ability, capacity and skill to fulfill the contract as specified.
  - Ability to supply the commodities, provide the services or complete the construction promptly, or within the time specified, without delay or interference.
  - Character, integrity, reputation, judgment, experience and efficiency.
  - Quality of performance on previous contracts.
  - Previous and existing compliance with laws and ordinances relating to the contract.
  - Sufficiency of financial resources.
  - Quality, availability and adaptability of the commodities, services or construction, in relation to the Village's requirements.
  - Ability to provide future maintenance and service under the contract.
  - Number and scope of conditions attached to the bid/proposal.
  - Record of payments for taxes, licenses or other monies due the Village

**8. Rejection of Bids:**

- A. The Village reserves the right to cancel invitations for without penalty when it is in the best interest of the Village. Notice of cancellation shall be sent to all individuals or entities solicited.
- B. The Village reserves the right to reject any or all bids, to waive any minor informality or irregularity in any bid, to negotiate changes and/or modifications with the lowest responsible bidder and to make award to the response deemed to be the most advantageous to the Village.
- C. Any bid not conforming to the specifications or requirements set forth by the Village in the bid request may be rejected.
- D. Bids may also be rejected if they are made by a bidder that is deemed un-responsible due to a lack of qualifications, capacity, skill, character, experience, reliability, financial stability or quality of services, supplies, materials, equipment or labor.
- E. Bidders shall be required to comply with all applicable federal, state and local laws, including those relating to employment of labor without discrimination on the basis of age, race, color handicap, sex, national origin or religious creed and prevailing wages

9. **Equal Opportunity:** The Bidder will not discriminate against any employee or applicant for employment because of race, color, religion, sex, ancestry, national origin, place of birth, age or handicap unrelated to bona fide occupational qualifications.
10. **Non-Discrimination:** The Bidder, its employees and subcontractors, agrees not to commit unlawful discrimination and agrees to comply with applicable provisions of the Illinois Human Rights Act, the U.S. Civil Rights Act and Section 504 of the Federal Rehabilitation Act, and rules applicable to each.
11. **Execution of Documents:** The Bidder, in signing his Bid on the whole or on any portion of the work, shall conform to the following requirements:

Bids signed by an individual other than the individual represented in the Bid documents shall have attached thereto a power of attorney evidencing authority to sign the Bid in the name of the person for whom it is signed.

Bids which are signed for a partnership shall be signed by all of the partners or by an attorney-in-fact. If signed by an attorney-in-fact, there shall be attached to the Bid a power of attorney evidencing authority to sign the bid, executed by the partners.

Bids which are signed for a corporation shall have the correct corporate name thereof and the signature of the President or other authorized officer of the corporation manually written below the corporate name.

If such Bid is manually signed by an official other than the President of the Corporation, a certified copy of a resolution of the board of directors evidencing the authority of such official to sign the Bid should be attached to it. Such Bid shall also bear the attesting signature of the Secretary of the corporation and the impression of the corporate seal.

The Contract shall be deemed as have been awarded when formal notice of award shall have been duly served upon the intended awardee.

12. **Ineligible Contractors or Vendors:** The Contractor shall certify their review of the village debarment list found at [www.oswegoil.org](http://www.oswegoil.org) and to further comply with all provisions of Title 1-16-16 of the Village Code. Each proposal, bid or quotation must also include a listing of all intended subcontractors.

Bids received from any listed contractor in response to an invitation for bids shall be entered on the abstract of bids and rejected. Proposals, quotations, or offers received from any listed contractor shall not be evaluated for award or included in the competitive range, nor shall discussions be conducted with a listed offer or during a period of ineligibility. If the period of ineligibility expires or is terminated prior to award, the village may, but is not required to, consider such proposals, quotations, or offers.

## CONTRACT

This contract is entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2018, by and between the Village of Oswego (Village) and \_\_\_\_\_ (Contractor).

The entire proposal package and following sections apply to all proposals requested and accepted by the Village and become a part of the contract unless otherwise specified. Persons submitting proposals, or their authorized representatives are expected to fully inform themselves as to the conditions, requirements, and specifications before submitting proposals. The Village assumes that submission of a proposal means that the person submitting the proposal has familiarized himself with all conditions and intends to comply with them unless noted otherwise.

1. **Definitions:** The Term “Village” whenever used in the contract documents shall be construed to mean the Village of Oswego. The Village of Oswego, the Public Works Department, and the Director of Public Works shall also be known herein, respectively, as the Village, the Department, and the Director.
2. **Conditions:** The Contractor is responsible for being familiar with all conditions, instructions, and documents governing this project and proposal. Failure to make such investigation and preparations shall not excuse the Contractor from performance of the duties and obligations imposed under the terms of this contract. The contractor acknowledges that local ordinance permits the Village to give preference to local businesses.
3. **Billing/invoicing:** All billing and invoicing shall be addressed to the Village and will be done on a monthly basis with detailed itemized billing for each event. Billing will include the date, the work performed, the cost per location and the total cost. All billings have to be completed by 4/30 unless an event should occur after this date.

Village of Oswego, 100 Parkers Mill, Oswego IL. 60543

If, in the opinion of the Village, the contractor has not or is not performing the work covered by these specifications satisfactorily and the contractor has received the demand for performance letter within forty-eight (48) hours, the Village may:

- A. Withhold payment.
- B. Consider all or any part of this contract breached and terminate the contractor, or
- C. May hire another contractor or use its own forces to cure any defects in performance or complete all work covered by this specification for the remaining term of this contract.
- D. Any demand for performance shall be specifically delivered to contractor by personal delivery, certified or registered mail.

The Village will make periodic inspections and follow up as needed with the contractor to discuss any issues.

4. **Insurance Requirements:** The Contractor will provide satisfactory proof of insurance naming the Village of Oswego, with their officers, agents, employees and engineers as additional primary, non-contributory named insureds prior to commencing work. All policies shall be written on a "per occurrence" basis. The Contractor shall procure and maintain insurance for protection from claims under worker's compensation acts, claims for damages because of bodily injury including personal injury, sickness or disease or death of any and all employees or of any person other than such employees, and from claims or damages because of injury to or destruction of property including loss of use resulting therefrom, alleged to arise from the Contractor's negligence in the performance of services under this Agreement. Contractor's certificate of insurance shall contain a provision that the coverage afforded under the policy(s) will not be canceled or reduced without thirty (30) days prior written notice (hand delivered or registered mail) to the Village. Contractor shall promptly forward new certificate(s) of insurance evidencing the coverage(s) required herein upon annual renewal of the subject policies. Failure of the Contractor to supply a valid certificate of insurance, or if a previously valid certificate of insurance has expired and is not replaced, is grounds for issuance of a stop work order until such time as a valid certificate of insurance is provided. Failure of the Village to collect or demand a certificate of insurance shall not be deemed a waiver of the requirement to provide one.

The limits of liability for the insurance required by this Subsection shall not be less than the following:

**Workmen's Compensation Insurance:**

All Liability imposed by Workmen's Compensation statute

Employer's Liability Insurance	\$1,000,000
Contractual Liability Insurance	\$1,000,000
Completed Operations Insurance	\$ 500,000

Owned, Hired, and Non-Ownership Vehicle, Bodily Injury and Property Damage to the following Limits:

Commercial General Liability	\$2,000,000 (each occurrence)
Bodily Injury	\$2,000,000 (each person) \$2,000,000 (each accident)
Property Damage	\$2,000,000 (each accident)
Automobile Liability	\$1,000,000 combined single limit

(each accident)

Umbrella Liability

\$3,000,000 (each occurrence)

\$3,000,000 (aggregate)

5. **Force Majeure:** Whenever a period of time is provided for in this Agreement for the Contractor or the City to do or perform any act or obligation, neither party shall be liable for any delays or inability to perform if such delay is due to a cause beyond its control and without its fault or negligence including, without limitation: a) Acts of nature; b) Acts or failure to act on the part of any governmental authority other than the City or Contractor, including, but not limited to, enactment of laws, rules, regulations, codes or ordinances subsequent to the date of this Agreement; c) Acts of war; d) Acts of civil or military authority; e) Embargoes; f) Work stoppages, strikes, lockouts, or labor disputes; g) Public disorders, civil violence, or disobedience; h) Riots, blockades, sabotage, insurrection, or rebellion; i) Epidemics or pandemics; j) Terrorist acts; k) Fires or explosions; l) Nuclear accidents; m) Earthquakes, floods, hurricanes, tornadoes, or other similar calamities; n) Major environmental disturbances; or o) Vandalism. If a delay is caused by any of the force majeure circumstances set forth above, the time period shall be extended for only the actual amount of time said party is so delayed. Further, either party claiming a delay due to an event of force majeure shall give the other party written notice of such event within three (3) business days of its occurrence or it shall be deemed to be waived.
6. **Termination for public convenience:** The Village may, by written order, terminate the contract or any portion thereof after determining that for reasons beyond either Village or Contractor control, the Contractor is prevented from proceeding with or completing the work as originally contracted for, and that termination would, therefore, be in the public interest. Such reasons for termination may include, but need not be necessarily limited to, Executive Orders of the President relating to prosecution of war or national defense, national emergency which creates a serious shortage of materials, orders from duly constituted authorities relating to energy conservation, and restraining orders or injunctions obtained by third-party action where the issuance of such order or injunction is primarily caused by acts or omissions of persons or agencies other than the Contractor.

When this contract, or any portion hereof, is terminated or cancelled by the Village, and the Contractor released before all items of work included in this contract have been completed, payment will be made for the actual number of units of items of work completed at contract unit prices, or as specified in Article 109.06 of the Illinois Department of Transportation's Standard Specifications for Road and Bridge Construction, latest revision, for partially completed items, and no claims for loss of anticipated profits or other damages will be made and are hereby waived.

Termination of a contract, as stated above will not relieve the Contractor or his/her surety of the responsibility of replacing defective work or materials.

7. **Liquidated Damages:** Time is of the essence to the contract. Should the Contractor fail to complete the work within the specified time stipulated in the contract or within such extended time as may have been allowed, the Contractor shall be liable and shall pay to the Village the amount shown in the following schedule of deductions, not as a penalty but as liquidated damages, for each hour of overrun in the contract time or such extended time as may have been allowed. The liquidated damages for failure to complete the contract on time are approximate, due to the impracticality of calculating and proving actual delay costs. This schedule of deductions establishes the cost of delay to account for administration, engineering, inspection, and supervision during periods of extended and delayed performance. The costs of delay represented by this schedule are understood to be a fair and reasonable estimate of the costs that will be borne by the Village during extended and delayed performance by the Contractor of the work. The liquidated damage amount specified will accrue and be assessed until final completion of the total physical work of the contract even though the work may be substantially complete. The Village will deduct these liquidated damages from any monies due or to become due to the Contractor from the Village.

Deduction for Each Court Not Completed During the eight (8) hr. Contract Time: \$100/per  
Deduction for Each Hour of Overrun in Contract Time without authorization: \$750/hr.

8. **Contract Term:** The contract will be for approximately four (4) years, beginning on the first day of a fully executed Contract and ending on April 30, 2021.
9. **Change Orders:** After a contract is awarded pursuant to the competitive proposal procedures specified herein, additional purchases or modifications may be made under the contract, or the terms of the contract may be extended, without rebidding the materials, supplies, services or equipment involved, provided that the change order:
- A. Is not of such a size or nature as to undermine the integrity of the original bidding process; and
  - B. Is germane to the original contract; and
  - C. Does not exceed twenty percent (20%) of the contracted amount; and
  - D. Is approved by the Board of Trustees or by the Village Administrator, or his/her designee for change orders that are not greater than fifteen thousand dollars (\$15,000.00).
  - E. Change orders for contracts for public improvements shall be as provided by state law.
10. **Compliance with Laws and Regulations:** In addition to the bid and performance bonds set forth above, the contractor must furnish and pay for satisfactory any other security required by law or by the specifications for this particular project. Upon receipt of the performance bond, the Village will return the bid bond to the contractor.
- A. The Contractor must comply with all applicable laws prerequisite to doing business in the state.
  - B. The contractor must have a valid Federal Employer Tax Identification Number or Tax Identification Number (for individuals).

- C. The contractor must provide a Statement of Compliance with provisions of the State and Federal Equal Opportunity Employer requirements.
- D. The contractor must provide evidence of any professional or trade license required by law or local ordinance for any trade or specialty area in which the Contractor is seeking a contract award. Additionally, the Contractor must disclose any suspension or revocation of such license held by the company, or of any director, officer or manager of the company. Any material changes to the Contractor's status, at any time, must be reported in writing to the Village within 14 days of its occurrence. Failure to comply with this requirement is grounds for the Contractor to be deemed non-responsible.
- E. The contractor must provide the name and addresses of all known Subcontractors, the general type of work to be performed by these Subcontractors and the expected amount of money that each will receive under the contract. If at any time during the term of the contract a Contractor adds or changes any Subcontractors, he or she shall promptly notify, in writing, the Village Finance Director or their designee of the names and addresses of each new or replaced Subcontractor and the general type of work to be performed.
- F. The contractor must provide an affidavit indicating all incomplete work under Contractor and all pending Contractors, along with a schedule of the expected completion of each such contract.

11. **Independent Contractor:** There is no employee/employer relationship between the Contractor and the Village. Contractor is an independent contractor and not the Village's employee for all purposes, including, but not limited to, the application of the Fair Labors Standards Act minimum wage and overtime payments, Federal Insurance Contribution Act, the Social Security Act, the Federal Unemployment Tax Act, the Worker's Compensation Act (820 ILCS 305/1, et seq.). The Village will not (i) provide any form of insurance coverage, including but not limited to health, worker's compensation, professional liability insurance, or other employee benefits, or (ii) deduct any taxes or related items from the monies paid to Contractor. The performance of the services described herein shall not be construed as creating any joint employment relationship between the Contractor and the Village, and the Village is not and will not be liable for any obligations incurred by the Contractor, including but not limited to unpaid minimum wages and/or overtime premiums, nor does there exist an agency relationship or partnership between the Village and the Contractor.

12. **Approval and Use of Subcontractors:** The Contractor shall perform the Services with its own personnel and under the management, supervision, and control of its own organization unless otherwise approved by the Village in writing. All subcontractors and subcontracts used by the Contractor shall be in the discretion of the Village and in advance by the Village. The Village's approval of any subcontractor or subcontract shall not relieve the Contractor of full responsibility and liability for the provision, performance, and completion of the Work in full compliance with, and as required by or pursuant to, this Contract. If the Contractor chooses to use subcontractors to perform any of the Work, the Work performed under any subcontract shall be subject to all of the provisions of this Contract in the same

manner as if performed by employees of the Contractor. Every reference in this Contract to “Contractor” shall be deemed to also apply to all subcontractors of the Contractor. Every subcontract entered into by the Contractor to provide the Work or any part thereof shall include a provision binding the subcontractor to all provisions of this Contract.

If any personnel or subcontractor fail to perform the part of the Work undertaken by it in a manner satisfactory to the Village, the Contractor shall immediately upon notice from the Village remove and replace such personnel or subcontractor. The Village shall have no claim for damages, for compensation in excess of the contract price, or for a delay or extension of the contract time as a result of any such removal or replacement.

13. **Assignment:** Neither the Village nor the Contractor shall assign or transfer any rights or obligations under this Agreement without the prior written consent of the other party.
14. **Governing Law:** This Contract and the rights of Owner and Contractor under this Contract shall be interpreted according to the internal laws of the State of Illinois. Venue for any action related to this Contract will be in the Circuit Court of Kendall County, Illinois.
15. **Changes in Law:** Unless otherwise explicitly provided in this Contract, any reference to laws shall include such laws as they may be amended or modified from time to time.
16. **Time:** The Contract Time is of the essence of this Contract. Except where otherwise stated, references in this Contract to days shall be construed to refer to calendar days.
17. **Termination:** The Village shall have the right at any time and for any reason (without any penalty) to terminate, in whole or in part, this Contract, provided that the Village shall provide Contractor at least thirty (30) days’ prior written notice of such termination whereupon this Agreement shall automatically terminate immediately after the 31st day.
  - A. When this contract, or any portion hereof, is terminated or cancelled by the Village, and the Contractor released before all items of work included in this contract have been completed, payment may be made be prorated as a percentage of completion of the actual work at contract unit prices, and no claims for loss of anticipated profits or other damages will be made and are hereby waived.
  - B. Termination of a contract, as stated above, will not relieve the Contractor or his/her surety of the responsibility of replacing defective work or materials.
18. **Additional Items:** The Village and Contractor further agree that
  - A. **If the Prevailing Wage Act Applies:**

Wage Rate Requirements:

    1. The Contract shall be based upon payment by Contractor and his Subcontractor of wage rates not less than the prevailing hourly wage rate for each classification of worker engaged on the work as determined by the State of Illinois, Department of Labor.

2. A copy of the wage determination shall be posted by the Contractor in a conspicuous place at the site of the work where it can be easily seen by the workers.
  3. The Contractor shall maintain certified time sheets and submit to the Village with final invoice.
  4. The Contractor will be required to sign a Wage Rate Requirement Certification.
- B. **Prevailing Wage:** Some or all of the work herein may be subject to the provisions of Prevailing Wage Act, 820 ILCS 130/0.01 et.seq., providing for the payment of prevailing rate wages to all laborers, workmen and mechanics engaged on work. The Contractor agrees that, prior to making any payments to its own laborers, workers, or mechanics or to any subcontractor it will determine whether it must legally pay wages in accordance with the Prevailing Wage Act, and if so legally required, pay the then-current prevailing rate of wage as determined by the Illinois Department of Labor and posted at: <http://www.state.il.us/agency/idol/>.

The Village may at any time inquire of the Contractor as to rates of wages being paid employees of the Contractor, and any subcontractor or material men, whereupon such information shall be promptly provided by the Contractor. The Contractor shall indemnify the Village for any and all violations of the prevailing wage laws and any rules and regulations now and hereafter issued pursuant to said laws.

The Contractor shall insert into each subcontract and into the project specifications for each subcontract a written stipulation requiring all laborers, workers and mechanics performing work under the contract to comply with the Prevailing Wage Act and to require each subcontractor to insert into each lower-tiered contract and into the project specification for each lower tiered subcontract a similar stipulation.

- C. **Sexual Harassment:** During the entire term of the contract, Contractor shall have in full force and effect a written Sexual Harassment Policy, which complies with the Illinois Human Rights Act (775- ILCS 5/1-101 et.seq.) including at least the following: 1) a statement on the illegality of sexual harassment; 2) the definition of sexual harassment under Illinois Law; 3) a description of sexual harassment, utilizing examples; 4) an internal complaint process, including penalties; 5) the legal recourse, investigative and complaint process available through the Illinois Department of Human Rights (“Department”) and the Illinois Human Rights Commission (“Commission”); 6) directions on how to contact the Department and the Commission; and 7) protection against retaliation as provided by Section 6-101 of the Act.
- D. **Drug Free Workplace:** In compliance with Illinois law, The Contractor certifies and agrees that it will provide a drug free workplace by:
1. Publishing a Statement

2. Notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance, including cannabis, is prohibited in the Contractor's workplace.
3. Specifying the actions that will be taken against employees for violations of such prohibition.
4. Notifying the employee that, as a condition of employment on such Contract, the employee will:
5. Abide by the terms of the statement; and
6. Notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five (5) days after such conviction.
7. Establishing a drug free awareness program to inform employees about:
8. The dangers of drug abuse in the workplace;
9. The Contractor's policy for maintaining a drug free workplace;
10. Available counseling, rehabilitation, or assistance programs; and
11. Penalties imposed for drug violations.
12. Providing a copy of the Statement required by subsection (a) to each employee engaged in the performance of the Contract and to post the Statement in a prominent place in the workplace.
13. Notifying the contracting agency within ten (10) days after receiving notice of any violations as listed above.
14. Imposing a sanction on or requiring the satisfactory participation in a drug abuse assistance or rehabilitation program, by any employee who is so convicted, as required by Section 5 of the Drug Free Workplace Act.
15. Assisting employees in selecting a course of action in the event drug counseling, treatment, and rehabilitation are required and indicating that a trained referral team is in place.
16. Making a good faith effort to continue to maintain a drug free workplace through implementation of the Drug Free Workplace Act.
17. The Contractor will be required to sign a Drug Free Workplace Certification.

**E. Substance Abuse Prevention on Public Works Projects:** Before a contractor or subcontractor commences work on a public works project as defined in 820 ILCS 130/2, the contractor or subcontractor shall have in place a written program which meets or exceeds the program requirements in the Substance Abuse Prevention on Public Works Projects Act, to be filed with the public body engaged in the construction of the public works and made available to the general public, for the prevention of substance abuse among its employees. The testing must be performed by a laboratory that is certified for Federal Workplace Drug Testing Programs by the Substance Abuse and Mental Health Service Administration of the U.S. Department of Health and Human Services. At a minimum, the program shall include all of the following:

1. A minimum requirement of a 9-panel urine drug test plus a test for alcohol. Testing an employee's blood may only be used for post-accident testing,

however, blood testing is not mandatory for the employer where a urine test is sufficient.

2. A prohibition against the actions or conditions specified in 820 ILCS 265/10.
  3. A requirement that employees performing the work on a public works project submit to pre-hire, random, reasonable suspicion, and post-accident drug and alcohol testing. Testing of an employee before commencing work on a public works project is not required if the employee has been participating in a random testing program during the 90 days preceding the date on which the employee commenced work on the public works project.
  4. A procedure for notifying an employee who violates 820 ILCS 265/10, who tests positive for the presence of a drug in his or her system, or who refuses to submit to drug or alcohol testing as required under the program that the employee may not perform work on a public works project until the employee meets the conditions specified in subdivisions (2)(A) and (2)(B) of 820 ILCS 265/20.
- F. **Non-Collusion:** The Contractor represents that it is not barred from bidding for this contract as a result of a violation of 720 ILCS 5/33E concerning bid rigging, rotating, kickbacks, bribery and interference with public contracts. The Contractor will be required to sign the Non-Collusion Certification.
- G. **Ineligible Contractors or Vendors:** The Contractor shall certify their review of the village debarment list found at [www.oswegoil.org](http://www.oswegoil.org) and to further comply with all provisions of Title 1-16-16 of the Village Code. Each proposal, bid or quotation must also include a listing of all intended subcontractors.

Proposals received from any listed contractor in response to an invitation for proposals shall be entered on the abstract of bids and rejected. Proposals, quotations, or offers received from any listed contractor shall not be evaluated for award or included in the competitive range, nor shall discussions be conducted with a listed offer or during a period of ineligibility. If the period of ineligibility expires or is terminated prior to award, the village may, but is not required to, consider such proposals, quotations, or offers.

The Contract shall comply with the Employment of Public Works Act (30 ILCS 570/0.01), if applicable.

- H. **Compliance with Laws and Regulations:** In connection with the performance of the work, the Contractor shall comply with all statutes, laws, regulations, and orders of federal, state, county, or municipal authorities which shall impose any obligation or duty upon the Contractor.
19. **Indemnity and Hold Harmless Agreement:** To the fullest extent permitted by law, Contractor shall indemnify, defend, save and hold the Village, its trustees, officers, employees, agents, attorneys and lenders (collectively the "Indemnitees") harmless from

and against all loss and expense (including, but not limited to, reasonable attorney's fees and other costs and expenses) by reason of any liability or allegation of liability, against the Indemnitees, or any of them, for damages because of property damage or bodily injury, occupational sickness or disease, including death, resulting therefrom, while performing the work or while at the site where work under the Contract is being conducted or elsewhere, while engaged in the performance of Work under the Contract, however such injuries may be caused, whether attributable to a breach of statutory duty or administrative regulation or otherwise, and such injuries for which liability is imputed to the Indemnitees, or any of them, or damage or injury, directly or indirectly arising or alleged to arise out of the performance of or the failure to perform the work or the failure to protect the work or the site, or the condition of the work, the site, adjoining land or driveways, or streets or alleys used in connection with the performance of the work. Without limiting the generality of the foregoing, the defense and indemnity set forth in this section includes, subject only to the limitations contained in this section, all liabilities, damages, losses, claims, demands and actions on account of bodily injury, death or property loss to an Indemnatee or to any other person or entities, whether based upon, or claimed to be based upon, statutory, contractual, tort or other liability of any Indemnatee. In addition, such defense and indemnity shall include all liabilities, damages, losses, claims, demands and actions for defamation, false arrest, malicious prosecution or any other infringement or similar rights.

The provisions of the indemnity provided for herein shall not be construed to indemnify any Indemnatee for its own negligence. To the extent not permitted by law or to eliminate or reduce any other indemnification, right or remedy which the Village is otherwise entitled to assert. This provision shall survive completion, expiration, or termination of this Agreement.

If any claim indemnified hereunder has not been settled or discharged when the work is completed, final payment of the Contract Sum shall not be due, unless and until Contractor provides a bond or other security equal to 150% of the amount of such claim in a form and substance satisfactory to the Village. In any and all claims against any Indemnatee or any of its agents or employees by any employee of Contractor, anyone directly or indirectly employed by him or anyone for whose acts he may be liable, the indemnification obligation under this Section shall not be limited in any way by any limitation on the amount or type of damages, compensation or benefits payable by or for Contractor under Worker's Compensation acts or other employees benefit acts.



**SUBCONTRACTOR LISTING**

Provide the name, contact information, and value of work for each and every subcontractor which will be employed on this project.

**Subcontractor No. 1**

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Business Name

---

Address Village, State, Zip Code

---

Telephone Number Value of Work Subcontracted

---

Nature of Work Subcontracted

**Subcontractor No. 2**

---

Business Name

---

Address Village, State, Zip Code

---

Telephone Number Value of Work Subcontracted

---

Nature of Work Subcontracted

**Subcontractor No. 3**

---

Business Name

---

Address

Village, State, Zip Code

---

Telephone Number

Value of Work Subcontracted

---

Nature of Work Subcontracted

If additional sheets are needed, please make copies.

## REFERENCES

General Information, the list below current business references for whom you have performed work similar to that required by this proposal.

### Reference No. 1

---

Business Name

---

Address

Village, State, Zip Code

---

Contact Person

Telephone Number

---

Dates of Service

### Reference No. 2

---

Business Name

---

Address

Village, State, Zip Code

---

Contact Person

Telephone Number

---

Dates of Service

**Reference No. 3**

---

Business Name

---

Address

Village, State, Zip Code

---

Contact Person

Telephone Number

---

Dates of Service

If additional sheets are needed, please make copies.

## WAGE RATE REQUIREMENTS CERTIFICATION

### GENERAL

1. The Contract shall be based upon payment by Contractor and his Subcontractor of wage rates not less than the prevailing hourly wage rate for each classification of worker engaged on the work as determined by the State of Illinois, Department of Labor.
2. The Prevailing Wage Law does not prohibit payment of more than the prevailing rate of wages nor does it limit the hours of work which may be performed by any worker in any particular period of time.
3. A copy of the wage determination shall be posted by the Contractor in a conspicuous place at the site of the work where it can be easily seen by the workers.
4. The Contractor shall maintain certified time sheets and submit to the Village with final invoice.

\_\_\_\_\_  
Village of Oswego Administrator Date

Attest \_\_\_\_\_ Title \_\_\_\_\_

\_\_\_\_\_  
(Printed Name of Contractor)

\_\_\_\_\_  
Signature of Authorized Representative

\_\_\_\_\_  
Address

\_\_\_\_\_

## **DRUG FREE WORKPLACE CERTIFICATION**

In compliance with State of Illinois Compiled Statutes, Chapter 30-580, The Contractor certifies and agrees that it will provide a drug free workplace by:

Publishing a Statement:

- A. Notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance, including cannabis, is prohibited in the Contractor's workplace.
- B. Specifying the actions that will be taken against employees for violations of such prohibition.
- C. Notifying the employee that, as a condition of employment on such Contract, the employee will:
  - 1. Abide by the terms of the statement; and
  - 2. Notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five (5) days after such conviction.
- D. Establishing a Drug Free Awareness Program to inform employees about:
  - 1. The dangers of drug abuse in the workplace;
  - 2. The Contractor's policy for maintaining a drug free workplace;
  - 3. Available counseling, rehabilitation, or assistance programs; and
  - 4. Penalties imposed for drug violations.
- E. Providing a copy of the Statement required by subsection (a) to each employee engaged in the performance of the Contract and to post the Statement in a prominent place in the workplace.
- F. Notifying the contracting agency within ten (10) days after receiving notice under part (B) of paragraph (3) of subsection (a) above from an employee or otherwise receiving actual notice of such conviction.
- G. Imposing a sanction on or requiring the satisfactory participation in a Drug Abuse Assistance or Rehabilitation Program, by any employee who is so convicted, as required by Section 5 of the Drug Free Workplace Act.
- H. Assisting employees in selecting a course of action in the event drug counseling, treatment, and rehabilitation are required and indicating that a trained referral team is in place.
- I. Making a good faith effort to continue to maintain a drug free workplace through implementation of the Drug Free Workplace Act.

## DRUG FREE WORKPLACE CERTIFICATION

The undersigned affirms, under penalties of perjury, that he/she is authorized to execute this certification on behalf of the designated organization.

---

(Printed name of Contractor)

---

Address

---

City

State

Zip Code

---

Signature of Authorized Representative

---

Title

Date

**NON-COLLUSION CERTIFICATION**

The Undersigned Bidder is not barred from bidding for this Contract as a result of a violation of either Section 33E-3 or Section 33E-4 of Chapter 38 of the Illinois Revised Statutes concerning bid rigging, rotating, kickbacks, bribery and interference with public contracts.

---

(Printed Name of Contractor)

---

Address

---

City State Zip Code

---

Signature of Authorized Representative

---

Title Date

## ELIGIBLE CONTRACTOR AND SUBCONTRACTOR CERTIFICATION

The Undersigned Bidder is not barred from bidding for this Contract as a result of a violation of either Section 33E-3 or Section 1-19-16 of The Village Code regarding ineligible contractors.

---

(Printed Name of Contractor)

---

Address

---

City

State

Zip Code

---

Signature of Authorized Representative

---

Title

Date

## STATE AND FEDERAL EQUAL OPPORTUNITY EMPLOYER CERTIFICATION

The Undersigned Bidder agrees to comply with all State and Federal Equal Opportunity Employer laws.

---

(Printed Name of Contractor)

---

Address

---

City

State

Zip Code

---

Signature of Authorized Representative

---

Title

Date



## CONTRACTOR BID AGREEMENT

TO: Village of Oswego  
100 Parker's Mill  
Oswego, IL. 60543

The undersigned bidder, in compliance with your advertisement for bids for work as specified, and related documents prepared by or at the direction of the Village of Oswego, Owner, and being familiar with all conditions surrounding the work, including availability of labor and material, does hereby propose to furnish materials, labor, equipment and services and pay for same and shall perform all work required for the completion of the Project, in accordance with the Contract documents and at the price provided.

Bidder certifies this bid to be for the project described in the Instruction to Bidders document and to be in accordance with plans, specifications and Contract documents, including the invitation for bids.

In no event shall any delays or extensions of time be construed as cause or justification for payment of extra compensation to the Contractor. Any claims for an increase of the Contract time shall be made in writing to the Village within seven (7) days of the cause.

---

Signature

---

Print Name

---

Title

---

Company Name

---

Date

# BID SHEET

## Village of Oswego

**OPTION 1:**

Location: Village of Oswego

2018/19

2019/20

2020/21

**(Purple) Cul-de-sac Snow Removal:**

Total cost of snow removal per push –all designated cul-de-sacs	\$	per push	\$	per push	\$	per push
<b>Optional years: NOTE-</b> additional cul-de-sacs may be added with future developments ( <b>each additional</b> )	\$	per push	\$	per push	\$	per push

**(Purple) Cul-de-sac Salting:**

Cost of salt spreading per application, if necessary-all cul-de-sacs	\$	per application	\$	per application	\$	per application
<b>Optional years: NOTE-</b> additional cul-de-sacs may be added with future developments ( <b>each additional</b> )	\$	per application	\$	per application	\$	per application

**PRINTED NAME**

**SIGNED**

**TITLE**

**COMPANY**

**DATE**

<b>OPTION 4:</b>			
Location: Oswego Police Headquarters	2018/19	2019/20	2020/21

**Snow Removal Parking Lot:**

Total cost of snow removal per push	\$	per push	\$	per push	\$	per push
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**Snow Removal Sidewalks**

Total cost of snow removal per push	\$	per application	\$	per application	\$	per application
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**Salting Parking Lot:**

Total cost of salt application	\$	per application	\$	per application	\$	per application
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**Salting Sidewalks:**

Total cost of salt application	\$	per application	\$	per application	\$	per application
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<b>POST STORM CLEAN-UP (IF NECESSARY)</b>	
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**PRINTED NAME**

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**SIGNED**

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**TITLE**

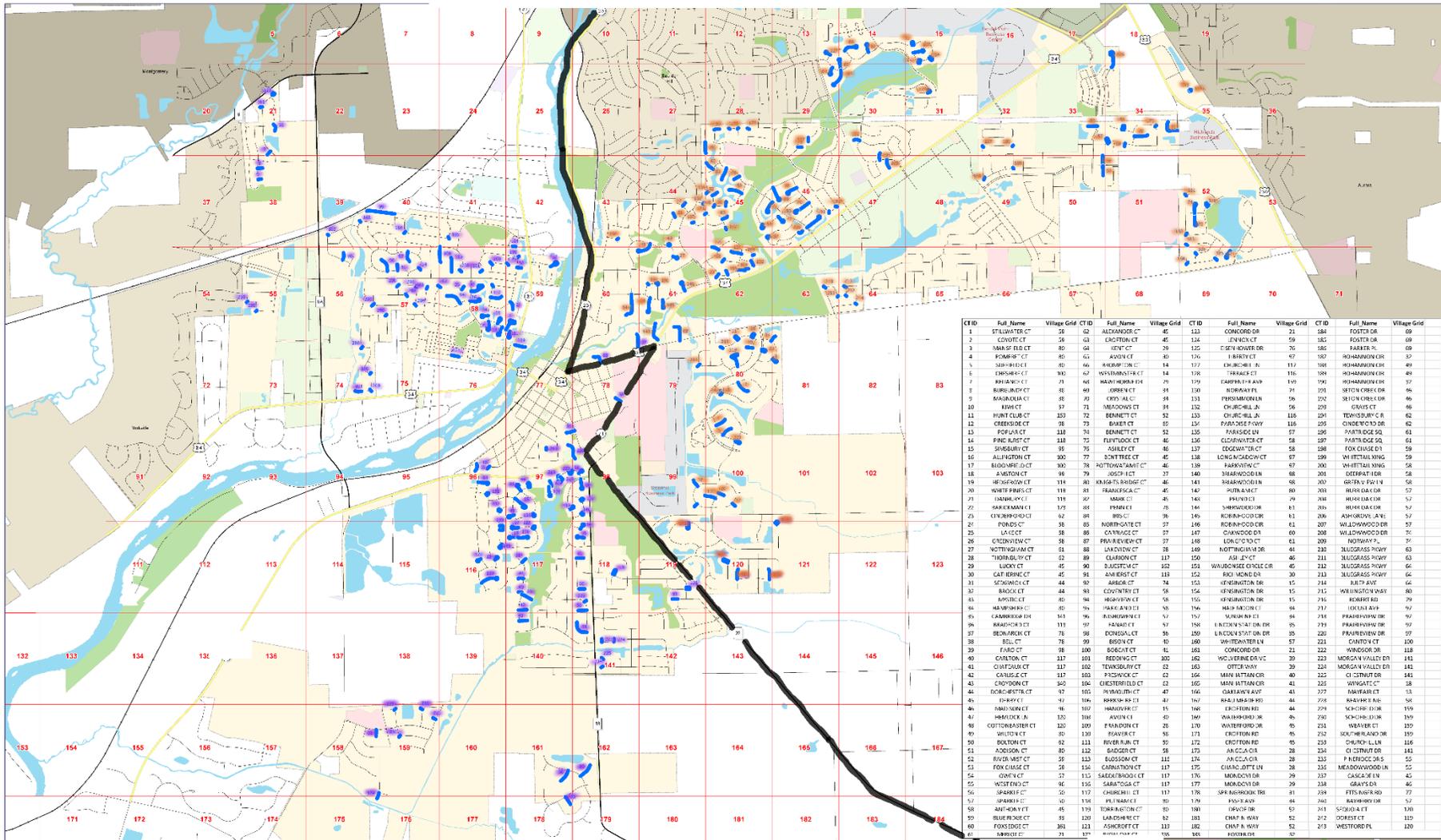
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**COMPANY** **DATE**

119 Purple

# Village of Oswego Downtown Parking Lots and Sidewalks

122 Orange

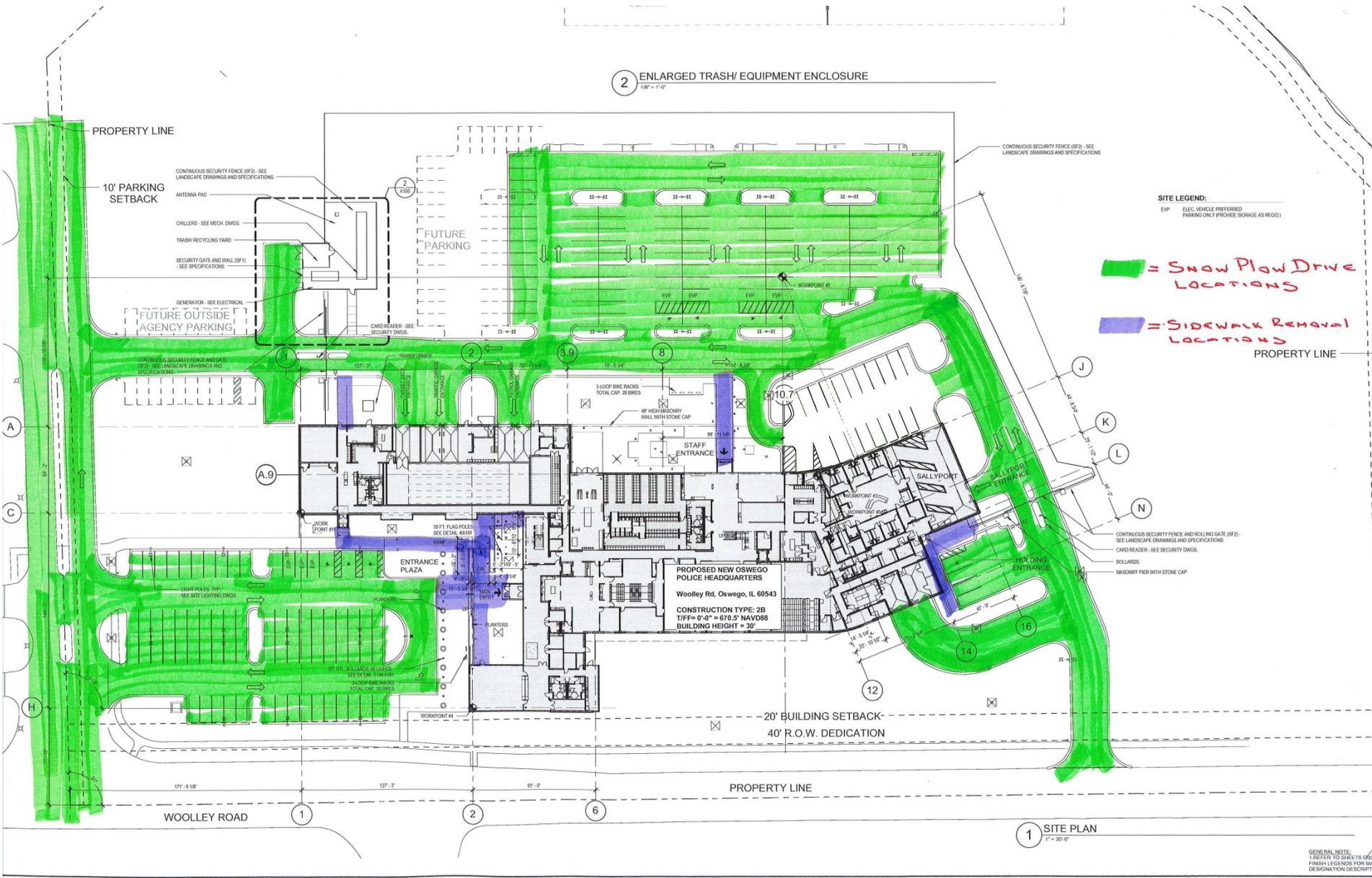


CTID	Full Name	Village Grid	CTID	Full Name	Village Grid	CTID	Full Name	Village Grid	CTID	Full Name	Village Grid
1	STILLMEYER CT	26	62	ALDENWOOD CT	45	124	CONCORD DR	21	186	FOSTER DR	69
2	LYONETTE CT	26	63	ERSTON CT	45	124	ENFICK CT	59	186	FOSTER DR	69
3	MAKSF BLD CT	80	64	KENT CT	26	125	ESSEX HOLLOW DR	70	186	PARKER BL	69
4	COMBET CT	80	65	ARNDT CT	80	126	FIBERTY CT	67	187	ROHMANN DR	57
5	SUNSHINE CT	80	66	KRUMHOLTZ CT	14	127	CHICKEN LN	117	188	ROHMANN DR	57
6	EMERALD CT	100	67	WYOMING ST	14	128	TRASKER CT	116	188	ROHMANN DR	57
7	BRUNNEN CT	71	68	WILSON DR	44	129	DARBYVIEW AVE	149	189	ROHMANN DR	57
8	BRUNNEN CT	88	69	ORREN CT	34	130	NORWAY PL	71	191	SETON CREEK DR	46
9	MARQUA CT	88	70	EPY ALI CT	34	131	PHARMACON LN	56	192	SETON CREEK DR	46
10	EMMETT CT	88	71	MEDCOCK CT	84	132	CHURCHILL LN	56	193	SETON CREEK DR	46
11	HUNT CLUB CT	152	72	BENNETT CT	52	133	CHURCHILL LN	110	194	TEWISSARY CR	62
12	CHERRY CT	98	73	BAKER CT	80	134	PARKWAY CT	118	195	CINDYWOOD DR	62
13	POLARIS CT	118	74	BENNETT CT	52	135	FRANKLIN CT	56	196	PARTY SQ	61
14	PINE BLVD CT	118	75	FELTWOOD CT	46	136	CLOVERLEAF CT	58	197	PARTY SQ	61
15	SUNSHINE CT	95	76	ASHLEY CT	46	137	EDGEWATER CT	58	198	FOX CHASE DR	58
16	ALLINGTON CT	100	77	SCOTT CT	45	138	LONGACADE CT	67	199	WHITTAL KING	58
17	BLOOMING CT	100	78	POTOMAC CT	46	138	PARKWAY CT	67	200	WHITTAL KING	58
18	AMSTON CT	96	79	JOSCH CT	27	140	SHARWOOD LN	68	201	DESPERATE	58
19	HELVEN CT	118	80	KRUMHOLTZ CT	14	141	SHARWOOD LN	68	202	DESPERATE	58
20	WHITE PINE CT	118	81	FRANCIS CT	45	142	AUTUMN CT	80	203	BURR DALE DR	57
21	FRANKLIN CT	118	82	MADE CT	45	143	FRANKLIN CT	29	204	BURR DALE DR	57
22	FRANKLIN CT	121	83	FRANKLIN CT	29	144	SHARWOOD LN	68	205	BURR DALE DR	57
23	CINDERELLA CT	62	84	IBIS CT	36	145	ROHMANN DR	61	206	ASHGROVE LAKE	57
24	POND CT	58	85	NORTHGATE CT	27	146	ROHMANN DR	61	207	WILLOWWOOD DR	57
25	LEISURE CT	58	86	COURTNEY CT	27	147	CHURCH DR	60	208	WILLOWWOOD DR	57
26	CINDERELLA CT	58	87	PRAIRIEVIEW CT	27	148	LONGWOOD CT	61	209	NOBWAY P	31
27	WOTENHAM CT	51	88	LAKESHORE CT	28	149	NOTTINGHAM DR	45	210	BLOSSOM HWY	63
28	THORNTON CT	52	89	CLARENCE CT	117	150	ASH VIEW CT	46	211	BLOSSOM HWY	63
29	LUCKY CT	45	90	DAVIS CT	152	151	WILSONVILLE DR	46	212	BLOSSOM HWY	63
30	CAT SPRING CT	45	91	SMITH CT	119	152	RIDGE WOOD DR	30	213	BLOSSOM HWY	63
31	STONICK CT	44	92	ARROW CT	74	153	VERMONT DR	15	214	BART AVE	64
32	BALCON CT	44	93	COURTNEY CT	58	154	VERMONT DR	15	215	WILSONVILLE DR	60
33	ARROW CT	80	94	HELVEN CT	58	155	VERMONT DR	15	216	HELVEN DR	79
34	HANOVER CT	80	95	HANOVER CT	58	156	HANOVER CT	54	217	ORLEN DR	97
35	CAMBRIDGE DR	141	96	BARBARA CT	117	157	MURRAY CT	54	218	FRANKLIN DR	97
36	BARBARA CT	117	97	HANOVER CT	57	158	VERMONT DR	95	219	FRANKLIN DR	97
37	BELMONT CT	78	98	DONNELLY CT	36	159	LINDEN ST DR	95	220	FRANKLIN DR	97
38	BELL CT	78	99	BISON CT	42	160	WATERVIEW LN	57	221	CANTO CT	100
39	FINE CT	98	100	BOSCH CT	41	161	CONCORD DR	21	222	WINDSOR DR	118
40	CANTON CT	117	101	RODNEY CT	102	162	WILSONVILLE DR	39	223	MORGAN VALLEY DR	118
41	CHATEAU CT	117	102	TEWISSARY CT	117	163	OTTENWAY	39	224	MORGAN VALLEY DR	118
42	CARLE CT	117	103	PRESBY CT	117	164	MARSHALL DR	40	225	CI CENTER DR	144
43	CANDON CT	150	104	CHESTERFIELD CT	62	165	MARSHALL DR	41	226	WINGATE CT	144
44	DORCHESTER CT	97	105	PRINCE CT	47	166	CHARLES AVE	41	227	WINGATE CT	144
45	DUNFEE CT	97	106	WINDSOR CT	47	167	WINDSOR DR	44	228	WINDSOR DR	144
46	HANOVER CT	96	107	HANOVER CT	15	168	ERICHSON DR	44	229	SCHORR DR	159
47	HELVEN DR	120	108	ARON CT	40	169	WATERVIEW DR	46	230	SCHORR DR	159
48	COTTONTAIL CT	120	109	FRANKLIN CT	29	170	WATERVIEW DR	46	231	WINDSOR DR	159
49	WILTON CT	80	110	FRANKLIN CT	58	171	ERICHSON DR	46	232	SOUTHERLAND DR	159
50	BOLTON CT	82	111	REVERA CT	50	172	ERICHSON DR	46	233	CHURCHILL LN	118
51	ARSON CT	80	112	BALCON CT	44	173	ARCADE DR	28	234	CI CENTER DR	144
52	RIVER VIEW CT	58	113	BLOSSOM CT	111	174	ARCADE DR	28	235	P FERRIS DR	55
53	FOX CHASE CT	58	114	CANTON CT	117	175	CHURCHILL LN	28	236	MADAWOOD LN	55
54	CHRYST CT	57	115	SARATOGA CT	117	176	MADAWOOD LN	55	237	CASCADE CT	45
55	WESTFIELD CT	96	116	SARATOGA CT	117	177	MADAWOOD LN	55	238	GRAFFS DR	47
56	SPARKLE CT	50	117	CHERRY CT	117	178	SPRINGWOOD DR	39	239	FRANKLIN DR	77
57	FRANKLIN CT	50	118	FRANKLIN CT	58	179	FRANKLIN CT	44	240	FRANKLIN DR	77
58	ANTI-MONY CT	45	119	TORRINGTON CT	80	180	FRANKLIN CT	57	241	SCOTLAND CT	100
59	BLUEBERRY CT	85	120	LAKESHORE CT	62	181	CHAP & WAY	52	242	DOBBERT CT	110
60	FRANKLIN CT	85	121	DOBBERT CT	110	182	CHAP & WAY	52	243	WESTVIEW PL	120
61	BRIDGE CT	71	122	FRANKLIN CT	58	183	FRANKLIN CT	67			

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Village of Oswego

The requested map will be created for study purposes only. Please refer to the official recorded plats or deeds for the actual legal descriptions and property dimensions. No liability is assumed for the accuracy of the data displayed on this map, either expressed or implied by the Village of Oswego or its employees. This work is protected by the United States Copyright Act of 1976 (17 U.S.C. Sec 107 et seq). You are not permitted to use or reproduce any part of a copyrighted work of the Village of Oswego in violation of Federal Copyright Law. Doing so may result in prosecution under such law. If you wish to use property in which the Village of Oswego owns a copyright, you must obtain written permission through the Community Development Department in the Village of Oswego, located at 100 Parkers Mill, Oswego, Illinois 60543.



2 ENLARGED TRASH/EQUIPMENT ENCLOSURE  
1/8" = 1'-0"

1 SITE PLAN  
1" = 30'-0"

**SITE LEGEND:**  
 EVP = ELEC VEHICLE PREFERRED PARKING ONLY (PROVIDE SIGNAGE AS REQ'D)  
 = SNOW PLOW DRIVE LOCATIONS  
 = SIDEWALK REMOVAL LOCATIONS

GENERAL NOTE:  
 1. REFER TO SHEETS 0500, FINISH LEGENDS FOR MAT. DESIGNATION DESCRIBED

**Oswego Police Department**  
**3355 Woolley Road, Oswego, IL 60543**