

**MINUTES OF A REGULAR MEETING OF THE
OSWEGO VILLAGE PRESIDENT AND BOARD OF TRUSTEES
OSWEGO VILLAGE HALL
100 PARKERS MILL, OSWEGO, ILLINOIS
DECEMBER 13, 2011**

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

President LeClercq called the meeting to order at 7:43p.m.; and led the Pledge of Allegiance to the Flag of the United States of America.

ROLL CALL

Physically present: President LeClercq; Trustees; Tony Giles, Gail Johnson, Jeff Lawson, Judy Sollinger, and Scott Volpe. Trustee Terry Michels was absent.

Staff Present: Dwight Baird, Interim Village Administrator/Chief of Police; Jeanne Hoch, Village Clerk; Jerry Weaver, Public Works Director; Mark Horton, Finance Director; Rod Zenner, Community Development Director; Ann Spears, HR Director; Michele Bergeron, Community Relations Manager; Brian Schiber, Village Engineer; Tony Lucenko, Economic Development Director; and Karl Ottosen and Tim Hoppa, Village Attorneys.

RECOGNITIONS / APPOINTMENTS

Police Officer Oath of Office – President LeClercq administered the Oath of Office to new Patrol Officer Kevin Gage. Interim Administrator/Police Chief Baird introduced Officer Gage and gave a brief biography. Police Commissioners Ron Dietz and Tim Murray were also present to welcome Officer Gage.

PUBLIC FORUM

President LeClercq opened the Public Forum at 7:48p.m. Judith Brown, area resident, spoke about the new senior apartment complex being constructed on Orchard Road. She felt the cost of the units were too expensive; only six (6) are allotted for lower income. Ms. Brown noted the need for affordable housing for seniors.

There was no one else that requested to speak; the Public Forum was closed at 7:54p.m.

STAFF REPORTS

Village Attorney -- No Report

Village Administrator -- No Report

Public Works -- No Report

Community Development – No Report

Finance

Mr. Horton presented information that the Board requested regarding donation policies.

Village Clerk -- No Report

Community Relations-- No Report

Economic Development Director – No Report

Chief of Police -- No Report

Village Engineer – No Report

Building and Zoning Manager -- No Report

HR Director

Ms. Spears informed the Board that Connie Jackson had been promoted to the position of Records Supervisor; a Records Clerk will be hire to replace her. Erin Schiber has been promoted to the position of HR Generalist; about seventy (70) resumes have been received for the Executive Assistant position that will be vacated by Ms. Schiber.

CONSENT AGENDA

1. Minutes – December 6, 2011 Committee of the Whole Meeting
December 6, 2011 Regular Village Board Meeting
2. Closed Session Minutes December 6, 2011 (Approve but not Release)
3. Bill List – December 13, 2011 in the Amount of \$2,259,723.00
4. Surplus Property Ordinance – Two (2) Police Vehicles (First Read of Ordinance;
Consider Waiving Second Read and Approving)
5. Well 3 – Pay Request No. 1 to Water Well Solutions in the Amount of \$19,800.00
6. Well 3 – Pay Request No. 2 to Water Well Solutions in the Amount of \$67,585.00

A Motion was made by Trustee Lawson and seconded by Trustee Volpe to approve the consent agenda; approving both sets of minutes from December 6, 2011; approving but not releasing the closed session minutes from December 6, 2011; approving the bill list as presented; approving Pay Request No. 1 in the amount of \$19,800 and No. 2 in the amount of \$67,585 to Water Well Solutions for Well 3; and waiving second reads and approving the following Ordinances:

Ordinance No. 11-94 an Ordinance Authorizing the Disposal of Surplus Property Owned by the Village of Oswego, Kendall County, Illinois for Two (2) Police Vehicles

Aye: Jeff Lawson Scott Volpe
 Judy Sollinger Gail Johnson
 Tony Giles

Nay: None

Absent: Terry Michels

The motion was declared carried by omnibus vote with five (5) aye votes; zero (0) nay votes; and one (1) absent.

OLD BUSINESS

Resolution Authorizing the Execution of the Agreement Between the Village of Oswego and the International Union of Operating Engineers Local 150, AFL-CIO for Public Works Employees

This had been previously discussed at the December 6, 2011 Regular Village Board meeting. No additional discussion was held.

A motion was made by Trustee Sollinger and seconded by Trustee Johnson to approve **Resolution No. 11-R-42** a Resolution Authorizing the Execution of an Agreement Between the Village of Oswego and International Union of Operating Engineers, Local 150, AFL-CIO, Public Works Employee Agreement.

Aye: Judy Sollinger Gail Johnson
Scott Volpe Jeff Lawson
Tony Giles

Nay: None

Absent: Terry Michels

The motion was declared carried with five (5) aye votes; zero (0) nay votes; and one (1) absent.

NEW BUSINESS

Ordinance Authorizing the Execution of a Sales Tax Rebate Agreement for Wesphal Chevrolet (First Read of Ordinance)

The ordinance abating the tax levy for the 2011 Series Bonds was presented. There were no questions from the Board.

A motion was made by Trustee Giles and seconded by Trustee Lawson to proceed to second read of ordinance to give Trustee Michels an opportunity to provide input.

Aye: Tony Giles Jeff Lawson
Scott Volpe

Nay: Gail Johnson, Judy Sollinger

Absent: Terry Michels

The motion was declared carried with three (3) aye votes; two (2) nay votes and one (1) absent.

IT Services -- Resolution Authorizing the Execution of an Agreement for IT Services for Village Hall

The Village has been using two (2) IT firms for maintenance of the computer networks; one for Village Hall and Public Works and another for the Police Department. It is felt that the Village would be better served with a single provider for the entire computerized network. To assist in the day to day needs of the Village an in house IT Coordinator has been determined, therefore there is no longer a need to keep an IT consultant company on a monthly retainer. Proposals were sought from both the current providers; Responsive at \$110.00 per hour and Business Knowledge Solutions (BKS) at \$105.00 per hour. It is estimated that the Village will see a savings of \$24,000 per year by not having a monthly retainer for IT services and using an in-house person.

Resolution No. 11-R-43 – A motion was made by Trustee Volpe and seconded by Trustee Lawson to approve Resolution No. 11-R-43 a Resolution Authorizing the Execution of an Agreement Between the Village of Oswego and responsive Network Services, LLC for IT services for the Village.

Aye: Scott Volpe Jeff Lawson
Gail Johnson Judy Sollinger

Nay: None

Absent: Terry Michels

Present: Tony Giles

The motion was declared carried with four (4) aye votes; one (1) present; zero (0) nay votes and one (1) absent.

PRESIDENT'S REPORT

- President LeClercq announced that the Village Administrator position ad will be posted tomorrow; applications will be taken for thirty (30) days.

CORRESPONDENCE

There was no correspondence presented.

STANDING COMMITTEE REPORT

Community Development; Building and Zoning – No Report

Finance – No Report.

Legislation, Policy, and Human Resources – No Report.

Public Safety – No Report.

Public Works – No Report.

Technology – No Report

Committees have been suspended and will meet as needed; reports will be presented when the committees meet. There were no committee meetings on which to report.

PRESIDENT / TRUSTEE INITIATIVE

There were no initiatives presented.

CLOSED SESSION

No Closed Session was held.

ADJOURNMENT

A motion was made by Trustee Sollinger and seconded by Trustee Volpe to adjourn the meeting; upon a voice vote with all members present voting aye the meeting was adjourned at 8:02p.m.

Jeanne L. Hester, CMC
Village Clerk