

**MINUTES OF A SPECIAL MEETING OF THE
OSWEGO VILLAGE PRESIDENT AND BOARD OF TRUSTEES
OSWEGO VILLAGE HALL
100 PARKERS MILL, OSWEGO, ILLINOIS
NOVEMBER 15, 2011**

CALL TO ORDER

President LeClercq called the meeting to order at 5:30p.m.; and led the Pledge of Allegiance to the Flag of the United States of America.

ROLL CALL

Physically present: President LeClercq; Trustees; Tony Giles; Gail Johnson; Jeff Lawson; Terry Michels; Judy Sollinger; and Scott Volpe.

Staff Present: Dwight Baird, Interim Village Administrator/Chief of Police; Jeanne Hoch, Village Clerk; Mark Horton, Finance Director; Rod Zenner, Community Development Director; Michele Bergeron, Community Relations Manager; Brian Schiber, Village Engineer; and Tim Hoppa, Village Attorney.

PUBLIC FORUM

Public Forum was opened at 5:31p.m

Tim Litner with Republic Services introduced himself to the board. Republic Services currently provide the Village with waste removal service. Mr. Litner offered the Board an opportunity to ride along with the waste haulers and also offered to provide the Board with any information they may need as they proceed with the bid process for waste hauling services for the Village.

There was no one else that requested to speak; the Public Forum closed at 5:34p.m.

STAFF REPORTS

Village Attorney – No Report

Village Administrator

Interim Administrator Baird relayed the request from the Oswego School District to have the Village fees (\$2289.57) waived for their Building Trades home. In the past the board has waived these fees. There was no objection from the Board; this will be presented for formal approval at the December 6, 2011 meeting.

Chief of Police – No Report

Director of Public Works – No Report

Village Engineer – No Report

Community Development Director – No Report

Building and Zoning Manager – No Report

Finance Director

Mr. Horton reported that the 2011 bond issuance will provide a gross savings of \$194,000.

HR Director – No Report

Village Clerk – No Report

Community Relations Manager

- Garbage Survey – Ms. Bergeron presented the results of the garbage survey. The Village's contract with the current waste hauler expires in 2012; prior to the bid process beginning the Board indicated that they wanted to survey the community. Results of the survey were given to the Board; highlights included that 86.20% of the responders were satisfied with the current level of waste removal services which allows unlimited pick up; 66.25% felt the current pricing structure was a good value; 44.54% preferred the rolling totes; 68.83% did not want weekly brush pick up; and 97.03% currently recycle. Board discussion focused on auditing services; promoting recycling; getting service options before sending out RFP; and discussion options with current provider and surrounding communities.

Economic Development Director – No Report

CONSENT AGENDA

1. Minutes -- October 26, 2011 Special Village Board Meeting
November 1, 2011 Committee of the Whole Meeting
November 1, 2011 Regular Village Board Meeting
2. Closed Session Minutes (Approve but not release)
October 26, 2011 Joint Closed Session with Oswegoland Park District
November 1, 2011
3. Bill List – November 15, 2011 in the Amount of \$186,912.58
4. Letter of Credit Releases or Reductions (Releases Subject to Receipt of appropriate Bills of Sale, Title Commitment and Waivers of Lien for Public Improvements)
 - a. Prescott Mill Unit 2 – Release 10% One-Year Maintenance Bond in the Amount of \$23,153.24
 - b. Churchill Club Parcel 10A – Release 10% One-Year Maintenance Bond in the Amount of \$90,640.68
 - c. Churchill Club Parcel 3 (Interior Roads) -- Release 10% One-Year Maintenance Bond in the Amount of \$38,463.70
 - d. Churchill Club Parcel 3 (Underground Improvements) – Release 10% One-Year Maintenance Bond in the Amount of \$116,242.72
 - e. Oswego Veterinary Clinic – Reduce to 10% One-Year Maintenance Amount of \$3,367.98
5. 2012 Meeting Dates
6. 2012 Administrative Adjudication Dates
7. Amend Village of Oswego Code of Ordinances Title 8 Chapter 7 Water Regulations (First Read of Ordinance; Consider Waiving Second Read and Approving) **Ordinance No. 11-85**
8. Surplus Property Ordinance – Disposal of Two (2) Squad Cars (First Read of Ordinance; Consider Waiving Second Read and Approving) **Ordinance No. 11-86**

A motion was made by Trustee Sollinger and seconded by Trustee Johnson to approve the consent agenda as presented.

Board discussion on Item #8 focused on what was meant by “deliver”; did that mean staff would continue to hand deliver shut-off notices. Mr. Baird explained that it did not mean delivery by hand; all notices would be sent by mail.

Board discussion on Item #5 focused on the desire to establish two (2) meetings each month cancelling when appropriate; having more but shorter meetings; using an alternate meeting date instead of cancellation. Changes to the meeting date schedule for Village Board included holding

the meeting on March 27 instead of March 20; change July 3 to July 10; November meetings to be held on the 13th and the 27th.

Trustee Sollinger amended her motion to include the meeting date changes discussed; Trustee Johnson amended the second.

A motion was made by Trustee Sollinger and seconded by Trustee Johnson to approve the Consent Agenda approving the minutes; approving but not releasing the Closed Session minutes; approving the bill list in the amount of \$186,912.58; releasing the Prescott Mill Unit 2 letter of credit; releasing the Churchill Club Parcel 10A letter of credit; releasing the Churchill Club Parcel 3 letters of credit for interior roads and the one for underground improvements subject to receipt of appropriate bills of sale, title commitment and waivers of lien for public improvements; reducing the letter of credit for the Oswego Veterinary Clinic to 10% one-year maintenance amount; approving the meeting dates for OHPC, Plan Commission, ECO as presented; approving the regular village board meeting schedule with the following changes: holding the meeting on March 27 instead of March 20; change July 3 to July 10; November meetings to be held on the 13th and the 27th; approving the 2012 Administrative Adjudication hearing dates; and waiving second read and approving the following ordinances:

Ordinance No. 11-85 – an Ordinance Amending the Village of Oswego Code of Ordinances Title 8 Chapter 7 Water Regulation

Ordinance No. 11-86 – Surplus Property Ordinance authorizing the disposal of two (2) police vehicles

Aye:	Judy Sollinger	Gail Johnson
	Tony Giles	Terry Michels
	Scott Volpe	Jeff Lawson

Nay: None

Absent: None

The motion was declared carried by omnibus vote with six (6) aye votes and zero (0) nay votes.

OLD BUSINESS

2011 Tax Levy Ordinance (Second Read of Ordinance)

This was presented for first read of ordinance at the November 1, 2011 meeting. Board discussion focused on keeping the rate the same as 2010; setting an example for other taxing bodies; and exploring different revenue sources.

Ordinance No. 11-87 – A motion was made by Trustee Volpe and seconded by Trustee Lawson to keep the Village's tax rate at \$0.1468 per \$100 of assessed value which is the same rate as 2010.

Aye:	Scott Volpe	Jeff Lawson
	Tony Giles	Terry Michels
Nay:	Gail Johnson	Judy Sollinger

Absent: None

The motion was declared carried with four (4) aye votes and two (2) nay votes.

NEW BUSINESS

Firehouse Pizza (65 W. Washington) – Final PUD (First Read of Ordinance)

The request for approval of a final Planned Unit Development (PUD) for Firehouse Pizza and Pub was presented. If approved it would allow for a restaurant to be located in the building at 65 W. Washington Street. The Plan Commission considered the request at their meeting on November 10, 2011; they

recommended approval. The proposed deck would encroach into the right of way requiring IDOT approval.

Ordinance No. 11-88 – A motion was made by Trustee Sollinger and seconded by Trustee Volpe to approve Ordinance No. 11-88 an Ordinance Granting a Final Planned Unit Development (PUD) for Firehouse Pizza and Pub in the Village of Oswego, Kendall County, Illinois for 63, and 65 W. Washington Street and 101 S. Adams Street for the existing structure located at 65 W. Washington Street.

Aye: Judy Sollinger Scott Volpe
 Tony Giles Terry Michels
 Gail Johnson Jeff Lawson

Nay: None

Absent: None

The motion was declared carried with six (6) aye votes and zero (0) nay votes.

PRESIDENT'S REPORT

President LeClercq thanked Trustee Sollinger and all others that attended the Veterans Day recognition at the memorial. State has recently approved legislation regarding diabetes awareness; this was done through House Leader Cross' office.

CORRESPONDENCE

No correspondence was presented

STANDING COMMITTEE REPORT

Community Development; Building and Zoning – No Report

Finance – No Report.

Legislation, Policy, and Human Resources – No Report.

Public Safety – No Report.

Public Works – No Report.

Technology – No Report

Committees have been suspended and will meet as needed; reports will be presented when the committees meet. There were no committee meetings to report on.

PRESIDENT / TRUSTEE INITIATIVES

No initiatives were presented.

CLOSED SESSION

No closed session was held.

ADJOURNMENT

A motion was made by Trustee Lawson and seconded by Trustee Volpe to adjourn the meeting; upon a voice vote with all member present voting aye, the meeting was adjourned at 6:30p.m.

Jeanne L. Hoch, CMC
Village Clerk