

**MINUTES OF A REGULAR MEETING OF THE  
OSWEGO VILLAGE PRESIDENT AND BOARD OF TRUSTEES  
OSWEGO VILLAGE HALL  
100 PARKERS MILL, OSWEGO, ILLINOIS  
October 18, 2016**

**CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

President Gail Johnson called the meeting to order at 7:01 p.m. and led the Pledge of Allegiance to the Flag of the United States of America.

**ROLL CALL**

Physically Present: President Gail Johnson; Trustees Ryan Kauffman, Karin McCarthy-Lange, Pam Parr, Judy Sollinger and Joe West.

Absent: Trustee Luis Perez

Staff Present: Dan Di Santo, Village Administrator; Christina Burns, AVA/HR Director; Tina Touchette, Village Clerk; Jennifer Hughes, Public Works Director; Brad Delphey, Deputy Chief; Mark Horton, Finance Director; Rod Zenner, Community Development Director; Michele Brown, Community Relations Manager; Joe Renzetti, IT/GIS Manager; Billie Robinson, Asst. Finance Director; Corinna Cole, Economic Development Director (attended at 7:03 p.m.); and Marji Swanson, Village Attorney.

**RECOGNITIONS/APPOINTMENTS**

D.1. Appointment of Corinna J. Cole as Economic Development Director for a Term Expiring April 30, 2019.

President Gail Johnson read the appointment and requested a motion to approve the appointment of Corinna J. Cole as Economic Development Director for a Term Expiring April 30, 2019.

A motion was made by Trustee Sollinger and seconded by Trustee Kauffman to approve the appointment of Corinna J. Cole as Economic Development Director for a Term Expiring April 30, 2019.

Aye:	Ryan Kauffman	Judy Sollinger
	Karin McCarthy-Lange	Pam Parr
	Joe West	

Nay: None

Absent: Luis Perez

The motion was declared carried by a roll call vote with five (5) aye votes and zero (0) nay votes.

D.2. Waubensee Community College- Certificate of Appreciation to the Village of Oswego

Dr. Lulu Blacksmith, Director of Government and Community Engagement at Waubensee Community College, recognized the Village of Oswego for their support of higher education, leadership and economic growth. President Johnson was presented with a beveled bent glass plaque. A photo was taken. This year is Waubensee' s 50<sup>th</sup> anniversary. President Johnson thanked Waubensee.

**PUBLIC FORUM**

The Public Forum was opened at 7:05 p.m. There was no one who requested to speak; the Public Forum was closed at 7:05 p.m.

**NEW BUSINESS-** agenda item moved to allow for discussion of the audit

J.1. Ordinance Amending the Annual Budget of the Village of Oswego for the Fiscal Year Commencing May 1, 2015 Adopted by Ordinance No. 15-24. (First Read of Ordinance, Waiver of Second Read)

**Ordinance No. 16-57**



- G.4. Resolution Authorizing Final Acceptance of Landscape Improvements for Units 100-106 and 112-122 of the Seasons of Southbury Subdivision, Effective October 19, 2016, and Release of Project Surety 309000404 and 60901001242. **Resolution No. 16-R-79**

A motion was made by Trustee Kauffman and seconded by Trustee Sollinger to approve the Consent Agenda; Approving the October 4, 2016 Committee of the Whole Minutes; Approving the October 4, 2016 Regular Village Board Meeting Minutes; Approving, but not Releasing the October 4, 2016 Closed Session Minutes and approving the following resolution:

**Resolution No. 16-R-79;** Resolution Authorizing Final Acceptance of Landscape Improvements for Units 100-106 and 112-122 of the Seasons of Southbury Subdivision, Effective October 19, 2016, and Release of Project Surety 309000404 and 60901001242.

Aye: Ryan Kauffman                      Judy Sollinger  
Karin McCarthy-Lange              Pam Parr  
Joe West

Nay: None

Absent: Luis Perez

The motion was declared carried by omnibus roll call vote with five (5) aye votes and zero (0) nay votes.

### **BILL LIST**

- H.1. Approve Bill List Dated October 18, 2016 in the Amount of \$739,492.51.

Illinois Power Marketing is an alternative energy supplier to the well sites/lift stations.

A motion was made by Trustee Sollinger and seconded by Trustee McCarthy-Lange to Approve the Bill List Dated October 18, 2016 in the Amount of \$739,492.51.

Aye: Ryan Kauffman                      Judy Sollinger  
Karin McCarthy-Lange              Pam Parr  
Joe West

Nay: None

Absent: Luis Perez

The motion was declared carried by a roll call vote with five (5) aye votes and zero (0) nay votes.

### **OLD BUSINESS**

There was no Old Business.

### **NEW BUSINESS**

- J.1. Item moved to after Recognitions/Appointments.

- J.2. Ordinance Providing for the Levying, Assessment and Collection of Taxes for the 2016 Tax Year of the Village of Oswego, Kendall and Will County, Illinois. (First Read of Ordinance, Waiver of Second Read)  
**Ordinance No. 16-58**

A motion was made by Trustee Parr and seconded by Trustee Sollinger to Approve an Ordinance Providing for the Levying, Assessment and Collection of Taxes for the 2016 Tax Year of the Village of Oswego, Kendall and Will County, Illinois.

Aye: Ryan Kauffman                      Judy Sollinger  
Karin McCarthy-Lange              Pam Parr  
Joe West

Nay: None

Absent: Luis Perez

The motion was declared carried by a roll call vote with five (5) aye votes and zero (0) nay votes.

- J.3. Adopt Property Tax Levy Abatement Ordinances for the 2006A, 2006B, 2009, 2011, 2012, 2013, 2014, 2016 Debt Issuances of the Village of Oswego. (First Read of Ordinances, Waiver of Second Read)  
**Ordinance No. 16-59, 16-60, 16-61, 16-62, 16-63, 16-64, 16-65 and 16-66**

The annual tax levies for all of the Village's outstanding bond issues is abated each year. Sales tax revenues, motor fuel tax revenue and water/sewer revenues are used to make the debt service payments each year. The Village will abate the levies already on file with the County Clerks. The total amount to be abated for the 2006A, 2006B, 2009, 2011, 2012, 2013, 2014 and 2016 Debt Issues is \$4,446,750. Board and staff discussion focused on whether the upcoming road amendment, proposed for the November ballot, would affect the MFT funds. Communities could see MFT funds decrease if allowed to be swept from the fund. All MFT funds are used for roads. Staff is waiting for IML to weigh in.

A motion was made by Trustee Parr and seconded by Trustee Sollinger to Adopt Property Tax Levy Abatement Ordinances for the 2006A, 2006B, 2009, 2011, 2012, 2013, 2014, 2016 Debt Issuances of the Village of Oswego.

Aye: Ryan Kauffman                      Judy Sollinger  
Karin McCarthy-Lange              Pam Parr  
Joe West

Nay: None

Absent: Luis Perez

The motion was declared carried by a roll call vote with five (5) aye votes and zero (0) nay votes.

- J.4. Resolution Authorizing the Village Administrator to Enter Into an Agreement with the Center for Governmental Studies for Strategic Planning Services in an Amount Not to Exceed \$11,750.  
**Resolution No. 16-R-80**

The Village adopted a strategic plan in 2012. The plan was intended to run through 2017. An RFP was sent out in August of this year. Seven firms submitted proposals. A team including President Johnson, Trustee Sollinger, Administrator Di Santo, Administrative Intern Grace and Assistant Village Administrator Burns reviewed the proposals and selected CGS as the preferred vendor. CGS also had one of the lowest cost proposals. CGS's proposal included three sessions with the Board and the senior management team. The first two sessions will identify priorities, establish desired outcomes and performance targets. The third session will lay out action plans to achieve the priorities. Board and staff discussion focused on wanting more depth; plan is three dimensional; giving context to what the Village is doing; differs from a task list; 3-5 year plan; doing an analysis based on what is important; environmental scan; trends affecting ability to perform; ideal outcomes; performance targets; needing to see what is next/down the road; where the Village wants to be as a community; simplifying the plan. Two strategic planning workshops are scheduled for November 29<sup>th</sup> and December 3<sup>rd</sup> at Village Hall.

A motion was made by Trustee Kauffman and seconded by Trustee Sollinger to Approve a Resolution Authorizing the Village Administrator to Enter Into an Agreement with the Center for Governmental Studies for Strategic Planning Services in an Amount Not to Exceed \$11,750.

Aye: Ryan Kauffman                      Judy Sollinger  
Karin McCarthy-Lange              Pam Parr  
Joe West

Nay: None

Absent: Luis Perez

The motion was declared carried by a roll call vote with five (5) aye votes and zero (0) nay votes.

J.5. LongHorn Steakhouse:

a) Ordinance Granting a Final PUD for LongHorn Steakhouse (First Read of Ordinance, Waiver of Second Read) **Ordinance No. 16-67**

The petitioner requested approval of a Final PUD to allow for the development of a 5,640 square foot restaurant on a 1.6 acre vacant outlot parcel in the Prairie Market development. The proposed restaurant will be centrally located within the lot and meets all setback requirements. The building will contain mostly brick on all four sides with wood accents. There is an overall shortage of nine canopy trees on the east and west sides of the parcel. Staff and the petitioner expressed concerns with placing the additional nine required trees in the space. Landscaping shortages on the east and west property lines can be addressed by including the bufferyard landscaping that exists on the neighboring properties. Village Code requires one parking space for every 100 square feet of restaurant use. For the proposed 5,640 square foot building, Village Code would require 56 parking spaces. The petitioner is providing 115 parking spaces.

A motion was made by Trustee Kauffman and seconded by Trustee McCarthy-Lange to Approve an Ordinance Granting a Final PUD for LongHorn Steakhouse.

Aye: Ryan Kauffman                      Judy Sollinger  
Karin McCarthy-Lange              Pam Parr  
Joe West

Nay: None

Absent: Luis Perez

The motion was declared carried by a roll call vote with five (5) aye votes and zero (0) nay votes.

b) Ordinance Approving a Minor Amendment to the PUD to Allow Additional Signage Located at 2650 Route 34. (First Read of Ordinance, Waiver of Second Read) **Ordinance No. 16-68**

Village Code and the Prairie Market PUD allows for wall signage along any façade facing a street, or on any façade that contains a public entrance. LongHorn would be allowed a wall sign along the Route 34 frontage and the rear of the building. The petitioner is requesting additional signage along both the east and west facades of the building. During the Planning and Zoning Commission meeting, LongHorn stated that the additional signage is necessary as patrons would pass by the building not knowing what it was. Placing a sign at the rear of the building would not provide visibility to the site. Staff would concur that a sign on the rear would have limited visibility due to the proximity of the BestBuy, which would block the view of the rear of the restaurant. Staff recommended the rear sign be relocated on either the east or west elevation of the building, but the total number of wall signs be limited to two per the requirements of the Village Code and the Prairie Market PUD. The petitioner requested three total wall signs. Staff and Board discussion focused on why Code only allows for two signs and not three signs; Village will be opening itself up for other people to ask for additional signs, but only for new businesses; makes sense to allow for three signs; no other drawbacks; building done very well. The Village Board agreed to grant approval of a third wall sign.

A motion was made by Trustee Kauffman and seconded by Trustee McCarthy-Lange to Approve an Ordinance Approving a Minor Amendment to the PUD to Allow Additional Signage Located at 2650 Route 34.

Aye: Ryan Kauffman                      Judy Sollinger  
Karin McCarthy-Lange              Pam Parr  
Joe West

Nay: None

Absent: Luis Perez

The motion was declared carried by a roll call vote with five (5) aye votes and zero (0) nay votes.

**PRESIDENT'S REPORT**

No Report.

**TRUSTEE'S REPORTS**

Trustee Sollinger- noted the Village Clerk was on the front page of the Beacon News.

**CLOSED SESSION**

There was no Closed Session held.

**ADJOURNMENT**

A motion was made by Trustee Parr and seconded by Trustee Sollinger to adjourn the meeting; upon a voice vote with all remaining members present voting aye, the meeting was adjourned at 7:38 p.m.

Tina Touchette  
Village Clerk