

**MINUTES OF A REGULAR MEETING OF THE
OSWEGO VILLAGE PRESIDENT AND BOARD OF TRUSTEES
OSWEGO VILLAGE HALL
100 PARKERS MILL, OSWEGO, ILLINOIS
September 6, 2016**

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

President Gail Johnson called the meeting to order at 7:10 p.m. and led the Pledge of Allegiance to the Flag of the United States of America.

ROLL CALL

Physically Present: President Gail Johnson; Trustees Ryan Kauffman, Karin McCarthy-Lange, Pam Parr, Judy Sollinger and Joe West.

Trustee Luis Perez attended electronically at 7:12 p.m.

Staff Present: Dan Di Santo, Village Administrator; Christina Burns, AVA/HR Director; Tina Touchette, Village Clerk; Jennifer Hughes, Public Works Director; Jeff Burgner, Police Chief; Mark Horton, Finance Director; Rod Zenner, Community Development Director; Michele Brown, Community Relations Manager; Jay Hoover, B&Z Manger; Dave Silverman, Village Attorney; and Mark Heinle, Ancel Glink Attorney.

CONSIDERATION OF AND POSSIBLE ACTIONS ON ANY REQUESTS FOR ELECTRONIC PARTICIPATION IN MEETING

President Johnson stated a Trustee requested the consideration of electronically attending tonight's meeting. Clerk Touchette confirmed the receipt of an electronic attendance request form from Trustee Luis Perez who is away on business in Texas. President Johnson requested the following motion after it was determined there was a quorum:

C.1. Motion to Approve Trustee Luis Perez to Electronically Attend the September 6, 2016 Regular Village Board Meeting.

A motion was made by Trustee Kauffman and seconded by Trustee Sollinger to Approve Trustee Luis Perez to Electronically Attend the September 6, 2016 Regular Village Board Meeting.

Aye:	Ryan Kauffman	Karin McCarthy-Lange
	Pam Parr	Judy Sollinger
	Joe West	

Nay: None

The motion was declared carried by a roll call vote with five (5) aye votes and zero (0) nay votes.

Trustee Luis Perez was approved to electronically attend the September 6, 2016 Regular Village Board meeting at 7:12 p.m. via phone/audio conference.

RECOGNITIONS/APPOINTMENTS

D.1. Employee Service Awards

a. Tia Brooks- 5 Years of Service

President Gail Johnson recognized Tia Brooks for her five (5) years of service with the Village of Oswego. Manager Brown briefly spoke about her contributions and history with the Village.

b. Frank Sterioti- 5 Years of Service

President Gail Johnson recognized Frank Sterioti for his five (5) years of service with the Village of Oswego. Chief Burgner briefly spoke about his duties and history on the department.

c. Connie Jackson- 20 Years of Service

President Gail Johnson recognized Connie Jackson for her twenty (20) years of service with the Village of Oswego. Chief Burgner briefly spoke about her duties and history on the department.

PUBLIC FORUM

There was no one who requested to speak; the Public Forum was closed at 7:17 p.m.

STAFF REPORTS

Village Administrator

Recognized Asst. Administrator Burns as she was recently appointed as President of the Illinois Association of Municipal Management Assistance.

The Village finally closed on the police facility property.

Andy's Frozen Custard is now open.

CONSENT AGENDA

- G.1. August 16, 2016 Committee of the Whole Minutes
- G.2. August 16, 2016 Regular Village Board Minutes
- G.3. Resolution Authorizing the Execution of a Contract for the 2016 Road Resurface Project with Builders Paving, LLC in the Amount of \$980,888.00. **Resolution No. 16-R-69**; some of the street names were duplicated in error.
- G.4. Ordinance Granting a Minor Amendment to the Final Planned Unit Development for Lot 1 of Washington Square at 4531-4591 Illinois Route 71; Allowance for Revised Location of Ground Signage. (First Read of Ordinance, Waiver of Second Read) **Ordinance No. 16-48**
- G.5. Ordinance Amending Title 5 Chapter 1, And Title 5 Chapter 3 of The Code of Ordinances for the Village of Oswego; Fire. (First Read of Ordinance, Waiver of Second Read) **Ordinance No. 16-49**
- G.6. Ordinance Amending Title 3 Chapter 7, Alcoholic Beverages; Decrease Class "C" Liquor License for Mason Wok, Inc. d.b.a. Mason Wok and Sushi, Located at 2735 US Highway 34. (First Read of Ordinance, Waiver of Second Read) **Ordinance No. 16-50**
- G.7. Ordinance Amending Title 3 Chapter 7, Alcoholic Beverages; Increase Class "C" Liquor License for Mason Wok of Oswego, Inc. d.b.a. Mason Wok and Sushi, Located at 2735 US Highway 34. (First Read of Ordinance, Waiver of Second Read) **Ordinance No. 16-51**; increased due to new ownership.

A motion was made by Trustee Kauffman and seconded by Trustee Sollinger to approve the Consent Agenda; Approving the August 16, 2016 Committee of the Whole Minutes; Approving the August 16, 2016 Regular Village Board Meeting Minutes; and approving the following ordinances and resolution:

Ordinance No. 16-48; Ordinance Granting a Minor Amendment to the Final Planned Unit Development for Lot 1 of Washington Square at 4531-4591 Illinois Route 71; Allowance for Revised Location of Ground Signage.

Ordinance No. 16-49; Ordinance Amending Title 5 Chapter 1, And Title 5 Chapter 3 of The Code of Ordinances for the Village of Oswego; Fire.

Ordinance No. 16-50; Ordinance Amending Title 3 Chapter 7, Alcoholic Beverages; Decrease Class "C" Liquor License for Mason Wok, Inc. d.b.a. Mason Wok and Sushi, Located at 2735 US Highway 34.

Ordinance No. 16-51; Ordinance Amending Title 3 Chapter 7, Alcoholic Beverages; Increase Class "C" Liquor License for Mason Wok of Oswego, Inc. d.b.a. Mason Wok and Sushi, Located at 2735 US Highway 34.

Resolution No. 16-R-69; Resolution Authorizing the Execution of a Contract for the 2016 Road Resurface Project with Builders Paving, LLC in the Amount of \$980,888.00.

Aye: Ryan Kauffman
Pam Parr
Judy Sollinger

Karin McCarthy-Lange
Luis Perez
Joe West

Nay: None

Aye: Ryan Kauffman Karin McCarthy-Lange
Pam Parr Luis Perez
Judy Sollinger Joe West
President Gail Johnson

Nay: None

The motion was declared carried by a roll call vote with seven (7) aye votes and zero (0) nay votes.

J.2. Resolution Authorizing a Maintenance Contract with Layne Christensen Company for Maintenance Work on Well #8 in an Amount Not to Exceed \$150,000. **Resolution No. 16-R-70**

Director Hughes addressed the Board regarding a maintenance contract with Layne for work on Well #8. This is a budgeted item. Until the motor, pump and piping are out of the well, the contractors will not know the exact cost of the project. It is anticipated that the project cost would be around \$100,000. Layne recommends pulling wells every 10 years for maintenance. This maintenance can prevent a failure. Cost details are as follows:

- Minimum cost to inspect = \$45,000
- Typical repairs = \$55,000
- Contingency= \$50,000
- Budget= \$150,000
- Extras not specifically included, but could cause an increase above contingency:
 - New pump= \$156,000
 - Bowl assembly= \$52,000
 - New piping; price depends on length of repair
 - New cable; price depends on length of repair

Staff will bring additional items to the Board for approval, if needed. Staff is still working on the indemnity portion of the contract.

Board and staff discussion focused on Layne being the only contractor; Layne has worked with the Village for many years and provides excellent service; service repair fess are consistent with other communities. There was no further discussion.

A motion was made by Trustee Parr and seconded by Trustee McCarthy-Lange to Approve a Resolution Authorizing a Maintenance Contract with Layne Christensen Company for Maintenance Work on Well #8 in an Amount Not to Exceed \$150,000 and Subject to Administrator Review.

Aye: Ryan Kauffman Karin McCarthy-Lange
Pam Parr Luis Perez
Judy Sollinger Joe West

Nay: None

The motion was declared carried by a roll call vote with six (6) aye votes and zero (0) nay votes.

PRESIDENT’S REPORT

K.1. Proclamation- Constitution Week September 17 - 23, 2016.

President Johnson read the proclamation.

K.2. Proclamation- Support of Oswego Police Department and "Paint Illinois Blue".

President Johnson read the proclamation. The clock tower lighting has been changed to blue.

President Johnson thanked the Board for their vote on the TIF. The TIF is important for the town.

TRUSTEE'S REPORTS

Trustee Parr- would like to hold a volunteer fair for service organizations and hobby clubs to help get residents familiar with the opportunities the organizations and clubs have to offer. She would also like to see if Montgomery or Yorkville would like to attend as well. Anyone who uses volunteers for their organizations would be welcome. She would serve as the team leader of the event. Attorney Silverman to assist in determining the attending organizations.

Trustee Sollinger- thanked Jerry Weaver for his assistance with a medical emergency at her home earlier in the week.

Trustee Perez- wished Trustee Sollinger all the best; thanked Tina Touchette for her assistance with the electronic attendance. He congratulated the Board on the redevelopment plan.

It was also noted that President Johnson and Trustee West both have birthdays coming up.

CLOSED SESSION

There was no Closed Session.

ADJOURNMENT

A motion was made by Trustee Kauffman and seconded by Trustee Parr to adjourn the meeting; upon a voice vote with all remaining members present voting aye, the meeting was adjourned at 7:34 p.m.

Tina Touchette
Village Clerk