



BUILDING DEPARTMENT
 100 Parkers Mill • Oswego, IL 60543
 (630) 554-2310 • Fax: (630) 554-7545

RECEIVED _____
ENTERED _____
APPROVED _____
CONTRACTOR REG. _____
COMPLETE _____

Building Permit Application for Existing and Accessory Structures

Permit No. _____

CUSTOMER DATA

Name of Owner: _____
 Property Address: _____
 Daytime Phone #: _____ Cell #: _____
 Subdivision: _____

CONTRACTOR DATA

Name of Contractor: _____
 Address of Contractor: _____
 City: _____ State: _____ Zip: _____
 Daytime Phone #: _____ Cell #: _____

PROPOSED PROJECT DATA

TOTAL OVERALL COST: \$ _____

DESCRIPTION OF WORK:

Existing Structure:

- (5) **Remodel** / (10) **Demolition** / (9) **Re-roof/Siding**
 (4) **Addition** / (11) **Plumbing work** / (11) **Electrical work**
 (11) **Radon Mitigation** / (4) **Garage/attached** (3) **Garage/detached**
 (11) **Replacement windows / doors**

Accessory:

- (3) **Fence** ___ wood ___ chain link ___ other - _____
 ___ new ___ replacement / height ___ 3' ___ 4' ___ 5' ___ 6'
 (3) **Patio** size ___ X ___ / ___ concrete ___ pavers
 (3) **Deck** / ___ (3) **Pergola** / ___ (3) **Service Walk** / ___ concrete ___ pavers
 (3) **Driveway** ___ asphalt ___ concrete
 (3) **Shed** size ___ X ___ / ___ pre-built ___ built on site
 (3) **Swimming Pool** ___ above ground ___ in ground
 (11) **Other** - describe _____
 (19) **Temporary Pool** ___ (21) **Lawn Irrigation**

CERTIFICATION

The applicant agrees to conform to all applicable laws of this jurisdiction. I also agree that all work performed under this permit will be in accordance with the plans and specifications which accompany this application., except for such changes as may be required by the inspection officials.

I HEREBY CERTIFY THE ABOVE STATEMENTS TO BE CORRECT

Signed: _____
 Signature of Owner or Owner's Agent

 DATE

PERMIT APPROVED BY:

Building Inspector _____ Date _____



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WINDOW & DOOR REPLACEMENT WORKSHEET

Date: _____

Home owner's name: _____

Address: _____

Contractor's name: _____

Scope of work:

- Replacement of existing windows or doors with no size changes? Yes or No
Are any windows to be replaced located within a sleeping room? Yes or No
Installation of new windows or doors in walls that did not contain openings previously? Provide structural details for these installations. Yes or No
Installation of new windows or doors larger than what existed previously? Provide structural details for these installations. Yes or No

U-FACTOR

Indicate the u-factor of the windows to be installed or attach manufacturer's specifications for the replacement windows :

AIR LEAKAGE

Describe the method used to seal the gaps between the structures rough window opening and the replacement windows.

WINDOWS LOCATED IN HAZARDOUS LOCATIONS

Some windows within the home are considered to be located in hazardous locations. These windows do require safety glazing and include windows in the following locations.

- 1. Glass located within doors.
2. Glass located within 24 inches of a doors edge and located 60 inches or less above the floor.
3. Glass located less than 18 inches above the floor and 9 square feet or larger in size.



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4. Glass located within enclosures or walls that face a bath tub, shower, or hot tub and are within 60 inches of its edge and located 60 inches or less above the walking surface in this area.
5. Glass located adjacent to a stairway, ramp, or landing located within 36 inches of the stairs edge and 60 inches or less above the stairs walking surface.
6. Glass located adjacent the bottom tread of a stairway within 60 inches in any direction and 60 inches or less above the walking surface in this area.
7. Glass located within a tub or shower area located 60 inches or less above the floor.

The locations noted above do have exceptions. These requirements should be verified prior to ordering windows.

WINDOWS WITHIN SLEEPING ROOMS AND HABITABLE BASEMENTS

It is important that at least one window in each sleeping room and habitable basement be provided with the largest clear opening as possible.

1. Replacement windows installed within sleeping rooms shall be the largest standard replacement window available that will fit within the rough opening. The replacement windows shall not reduce the minimum required width or height of the clear sash opening.
 2. Replacement windows shall be of the same type/design as the ones removed unless a larger and more code compliant window is provided.
 3. Installation of a new window or replacement larger than what existed previously.
 - Clear opening of 5.7 square feet and 5.0 square feet when the window sill is 72 inches or less above the exterior grade.
 - Window shall provide a minimum of 24 inch clear opening height and a minimum 20 inch clear opening width. The total of both is required to equal the 5.7 square foot minimum.
 - The sill height shall be 24 inches or more above the interior finisher floor or the window shall be provided with a device that restricts the opening to less than 4 inches.
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It is the responsibility of the person/persons signing the review comments and acquiring the permit to provide a copy of the review comments to all parties involved with any aspect of the project including the property owner and all contractors.

Owner/ Owners Agent - _____
Signature

